

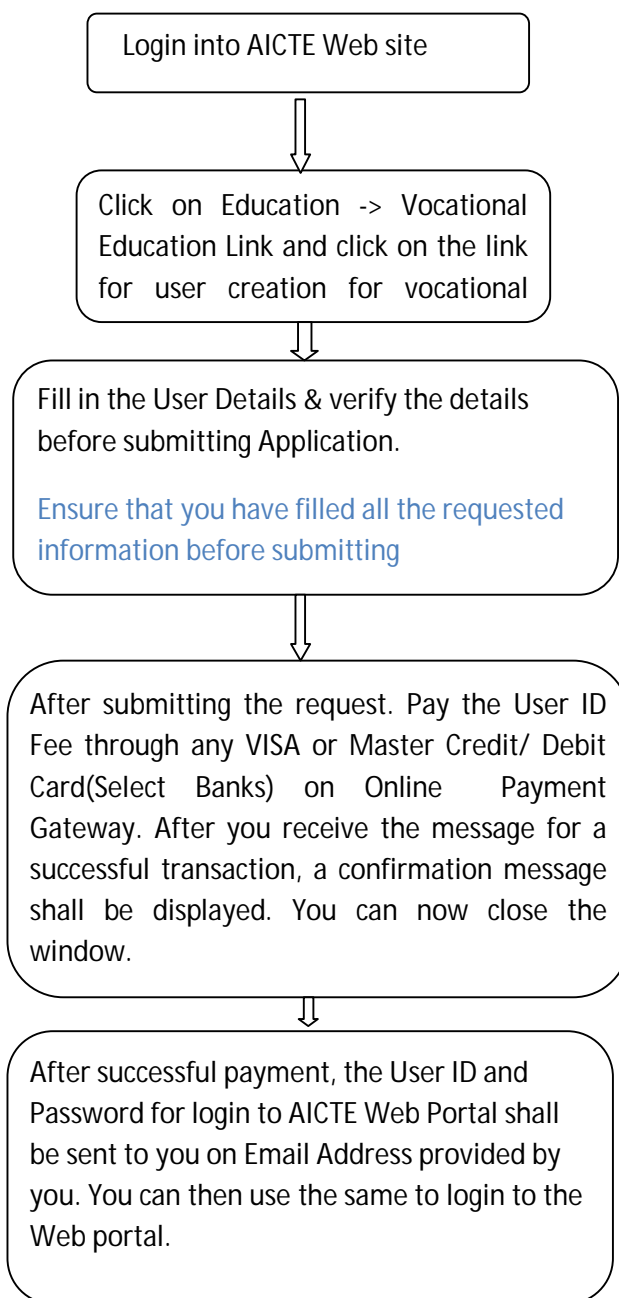


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Process Overview





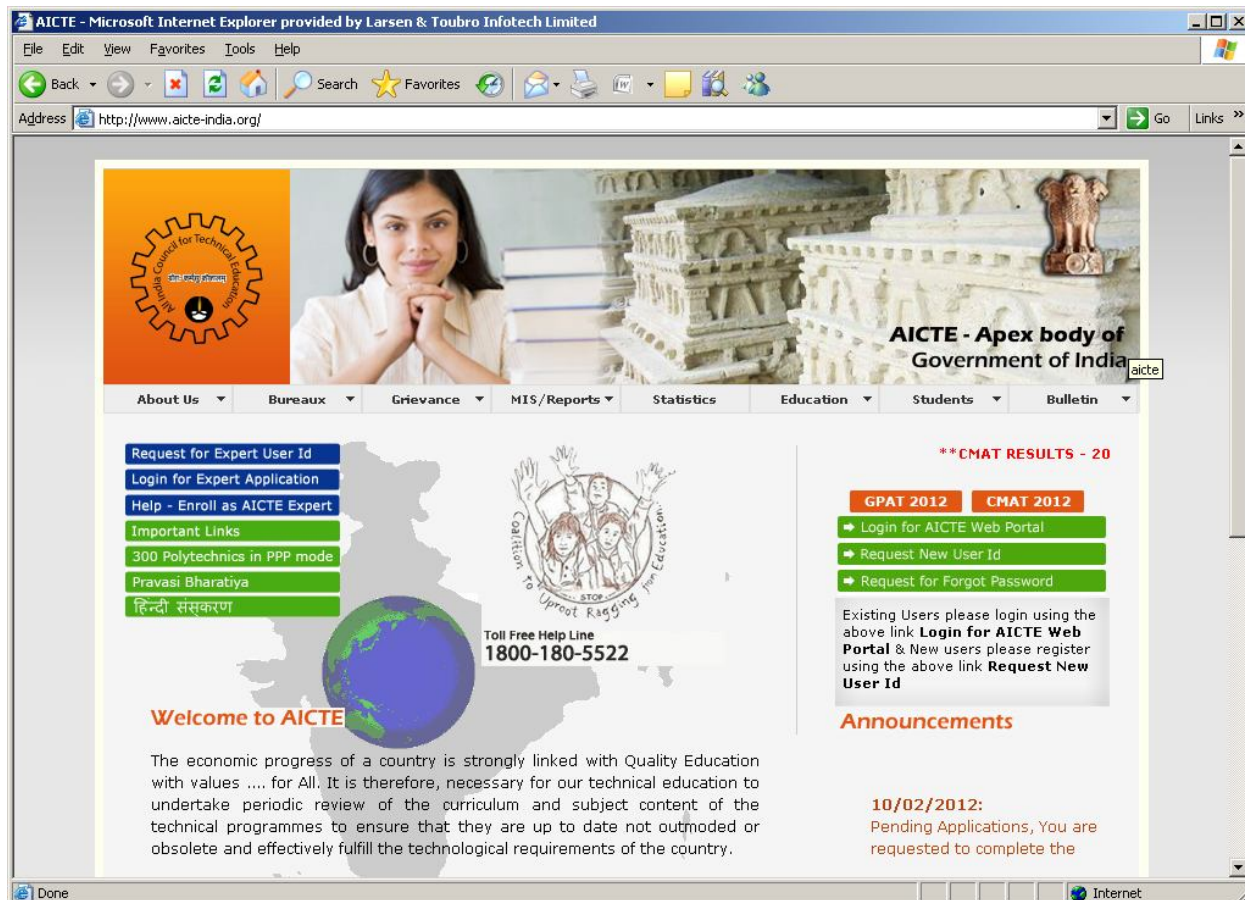
Help Manual for Vocational Education

New Vocational Applications can fill up the vocational education details in 2 steps:

- ➔ User Registration for username and password and make payment
- ➔ Creating New Vocational Application

1: User Registration for username and password

- ➔ Go to AICTE website <http://www.aicte-india.org/>





Help Manual for Vocational Education

➔ Navigate to tab Education -> Vocational Education.

Technical Education
plays a vital role in the social and economic development of our nation

Education

- Mobile Education
- Finishing Schools
- Vocational Education**
- Distance Education
- Institutions of National Importance
- USE of ICT
- Model Syllabus
- Library Services
- Projects

Vocational Education

Vocational education or *Vocational Education* (CTE), prepares learners to engage in practical activities, traditionally non-academic, for a specific occupation or *vocation*, hence the term. It is sometimes referred to as *technical education* or *technical education* expertise in a particular group of techniques.

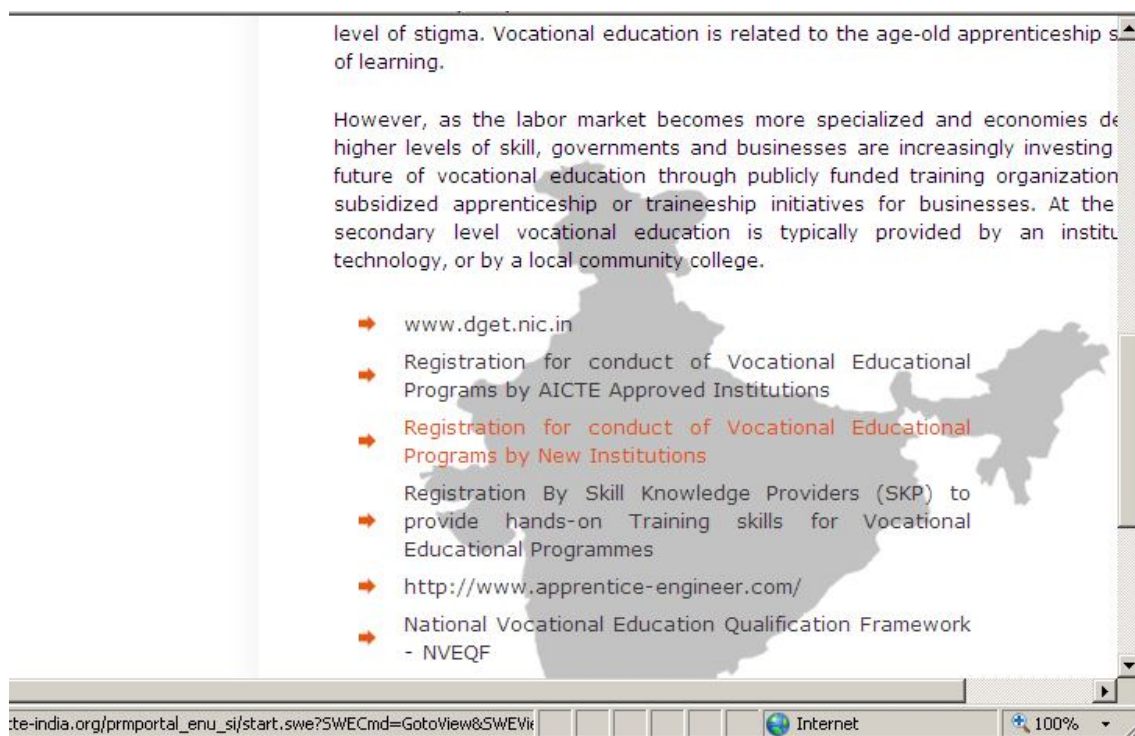
Generally, vocation and career are used interchangeably. Vocational education might be classified as teaching procedural knowledge, as used in education, or declarative knowledge, as used in education. Vocational education might concentrate on theory and abstract knowledge, characteristic of tertiary education.

Vocational education can be at the secondary or post-secondary level and can interact with the apprenticeship system. Increasingly, vocational education can be recognised in terms of recognition of prior learning and partial academic credit towards tertiary education (e.g., at a university) as credit; however, it is rarely considered in its own form to fall under the traditional definition of a higher education.

Up until the end of the twentieth century, vocational education focused on specific trades such as for example, an automobile mechanic or welder, and was therefore



- ➔ Scroll down to view links to register with AICTE for vocational Education.
- ➔ Click on the link '**Registration for conduct of Vocational Educational Programs by New Institutions'**





➔ It will navigate to Vocational Registration form. Fill up all the valid details required.

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AICTE Web Portal:

User Name Request Form for Vocational Institutes:

Your Request is of Type: New User Login Request

Name of Vocational Institute:*

Contact First Name:*

Contact Last Name:*

Contact Person's Designation:

Contact Mobile # (10 digit):*

Contact Email Address:*

Confirm Contact Email Address:*

Street Address 1:

Street Address 2:

City:*

District:*

Please Enter Valid 10 Digit Mobile Number

Please Enter Valid Email Address.

Your Username and Password will be sent to this Email Address

- Enter your Organization or Trust name in Name of Trust/Organization.
- Enter the Contact Person's First Name, Last Name& Designation.



Help Manual for Vocational Education

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AICTE Web Portal:

User Name Request Form for Vocational Institutes:

Your Request is of Type: **New User Login Request**

Name of Vocational Institute:*

Contact First Name:*

Contact Last Name:*

Contact Person's Designation:

Contact Mobile # (10 digit):*

Contact Email Address:*

Confirm Contact Email Address:*

Street Address 1:

Street Address 2:

Please
Enter Valid
10 Digit
Mobile
Number

Please
Enter Valid
Email
Address.
Your
Username
and
Password
will be sent
to this
Email
Address

Internet 100%

- c) Enter a Valid 10 Digit Mobile Number for Contact by AICTE when required.
- d) Enter valid Email Address in Contact Email Address Field. Your User Name & Password will be sent to this Email Address.
- e) Your "Confirm Email Address" and "Email Address" should be same or else an error will be displayed.
- f) Enter the Street Address1, Street Address2, City, District, State and Pin Code.



Help Manual for Vocational Education

- g) Select a Security Question & provide Security Answer. Do remember your Security Question and Security Answer. You have to provide them in case of Password Reset or Change.
- h) Before Submitting the Application, kindly verify whether you have provided all necessary details correctly and check the 'I Accept' checkbox to accept the latest terms and conditions for ePayments.
- i) Once you submit the form, you will be directed to the following page to make the Payment for Creation of User Id through Online Payment Gateway.

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Request Number:

List of Your Request | 1 - 1 of 1

Request Number	Status	Name of The Organisation
1-220930247	Submitted	AICTE

Additional Notification from AICTE

Your User Name Request has been successfully accepted.

Please note the below mentioned Service Request Number and quote the same in all future communication in this matter.

You are now required to make a payment towards the issue of Username and password by using credit card/ debit card on the Online payment gateway by clicking the below link.

(The total amount payable shall include fee of Rs.5000 + Bank transaction charges + taxes)

For latest terms & conditions of ePayments, please refer to terms and condition on main page of AICTE website.

Service Request Number :1-220930247 | 1 of 1

Name of Trust/Organization: AICTE
Contact First Name: SS
Contact Last Name: Mantha
Contact Person's Designation: Chairman
Contact Mobile # (10 digit): 1,234,567,899
Contact Email Address: abc@abc.com
Request Number: 1-220930247

Street Address 1: Delhi
Street Address 2: Delhi
City: Delhi
District: Delhi
Postal Code: 123,456
State: National Cap Territory of Delhi

Click Here to Make Payment

- j) Note down your Request Number and click **"Click here to make Payment"** link. This will open ICICI page as shown below.



Help Manual for Vocational Education

k) A confirmation of your having read the terms and conditions towards the payment over internet would be required for you to proceed further. You may confirm the same by clicking the check box, provided "I hereby confirm having read the terms and conditions towards the payment over internet and I accept the same." To view the terms and conditions in details, please click on the link on Terms and conditions available on same page.

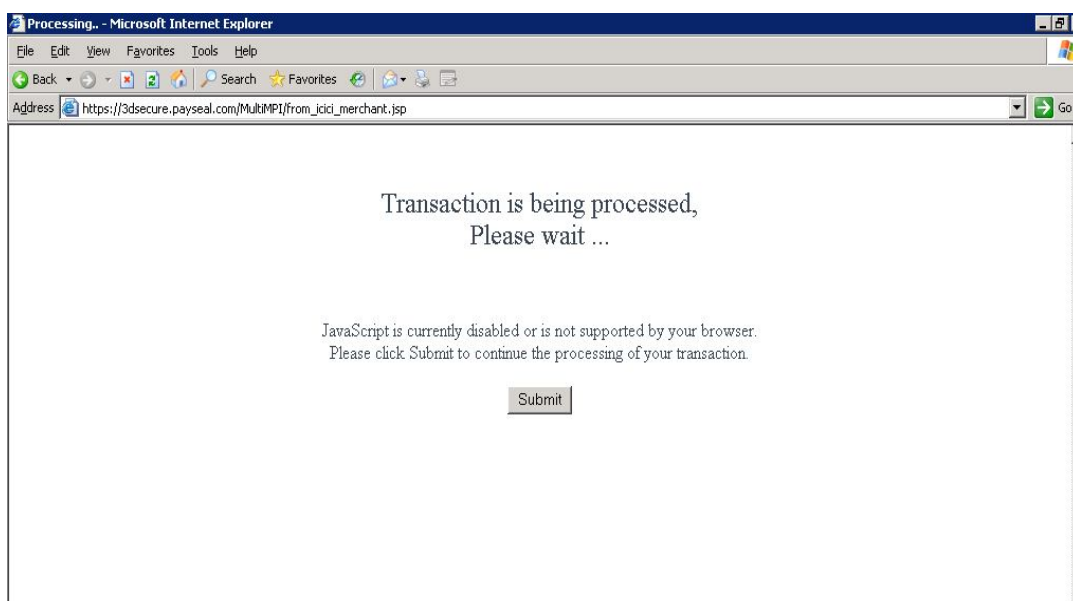
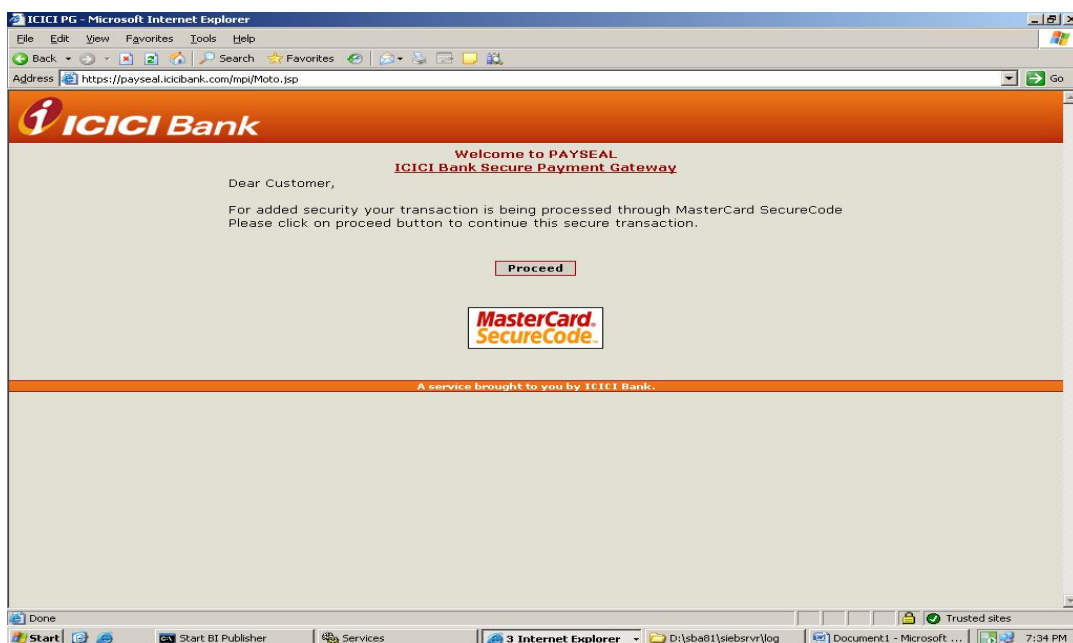
The screenshot shows the ICICI Bank PAYSEAL payment gateway interface. The browser window title is "PAYSEAL - ICICI Bank Payment Gateway - Microsoft Internet Explorer". The address bar shows the URL: <https://payseal.icicibank.com/mpj/ssl.jsp?txnId=836EC0F569A6FFAE7ED24D9AA09F302626BD80EF3C2DD89F>. The page features the ICICI Bank logo and a welcome message: "Welcome to PAYSEAL ICICI Bank Secure Payment Gateway". Below this, it says "Dear Customer, PaySeal will secure your payment to AICTE India". The payment form includes fields for Card Type (a dropdown menu), Card Number (with a note to enter without spaces), Expiry date (MM/YY), CVV2/CVC2 Number (with a note that it's the three-digit security code on the back), and Name on Card. The Purchase Amount is displayed as "INR 5127". A Word Verification section shows a grid of characters "GVQ9Rgf" and a small input box. To the right, there is a "Last 3 Digits of Account Number Panel" and a "VeriSign Secure Site" logo with a "Click to verify" button. At the bottom, there are "Pay" and "Cancel" buttons. A note at the bottom states: "After pressing Pay, to ensure a successful transaction, DO NOT close your browser." A footer note says: "A service brought to you by ICICI Bank. Note: This page will expire in 5 Minutes and if you fail complete the transaction in 5 Minutes you will be redirected to the order page of AICTE India. If you wish to discontinue with the order request you to click on Cancel button, you will be redirected to the order page of AICTE India." The taskbar at the bottom shows the Start button, several icons, and the taskbar itself with open windows for "AICTE Web Portal - Micr..." and "PAYSEAL - ICICI Bank ...". The system clock shows 12:47 PM.

L) You will then be redirected to ICICI Bank Payment gateway. Please input the Credit/Debit Card* details. The amount payable shall include AICTE fee along with convenience fees & taxes.

M) After entering the details, click on "Pay". You would then be prompted to enter 3D verification details of your card for necessary validation of the card.

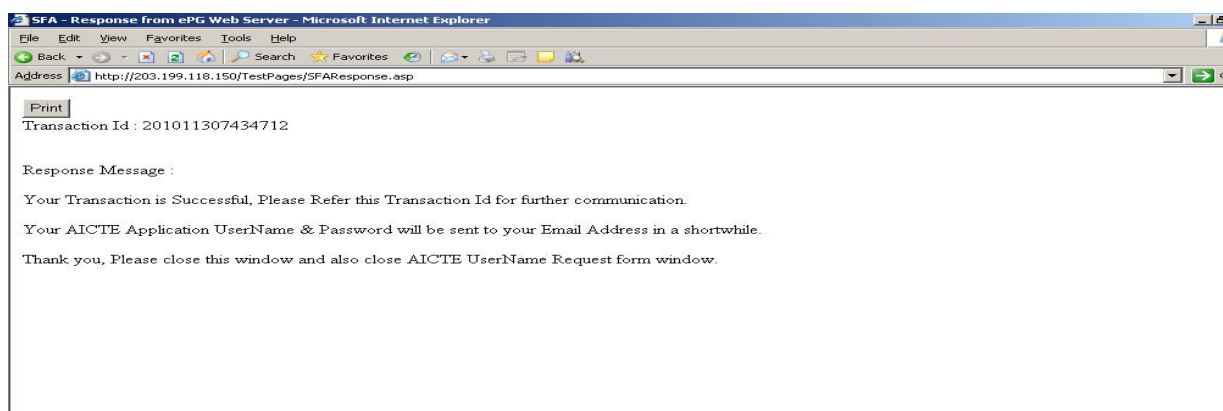


Help Manual for Vocational Education





n) Post validation of correct details provided, the transaction shall be processed and you shall receive a message displaying successful payment. You shall then be redirected back to AICTE server, where the following message shall be displayed informing you of the payment transaction Id & informing that the User ID & Password will be sent to the Email Address you provided in the Login form.



o) In case of unsuccessful payment because of invalid card details provided or declining of the transaction by the card issuing bank, or unavailable credit limit on the card you may reattempt the same with corrective action at your end using same card or any other card.

Important Note:

* Credit Cards issued by Master or Visa and VISA Debit cards of select banks namely, ICICI Bank, Allahabad Bank, Andhra Bank, Axis Bank Limited, Bank of Baroda, Bank of India, Bank of Maharashtra, Barclays Bank plc, Canara Bank, Central Bank of India, Centurion Bank of Punjab limited, City Union Bank Ltd, Corporation Bank, Dena Bank, Deutsche Bank AG, Development Credit Bank Ltd., GE Money, HDFC Bank Limited, IDBI Bank Ltd., Indian Overseas Bank, IndusInd Bank Limited, ING Vysya Bank Limited, Karnataka Bank Limited, Kotak Mahindra



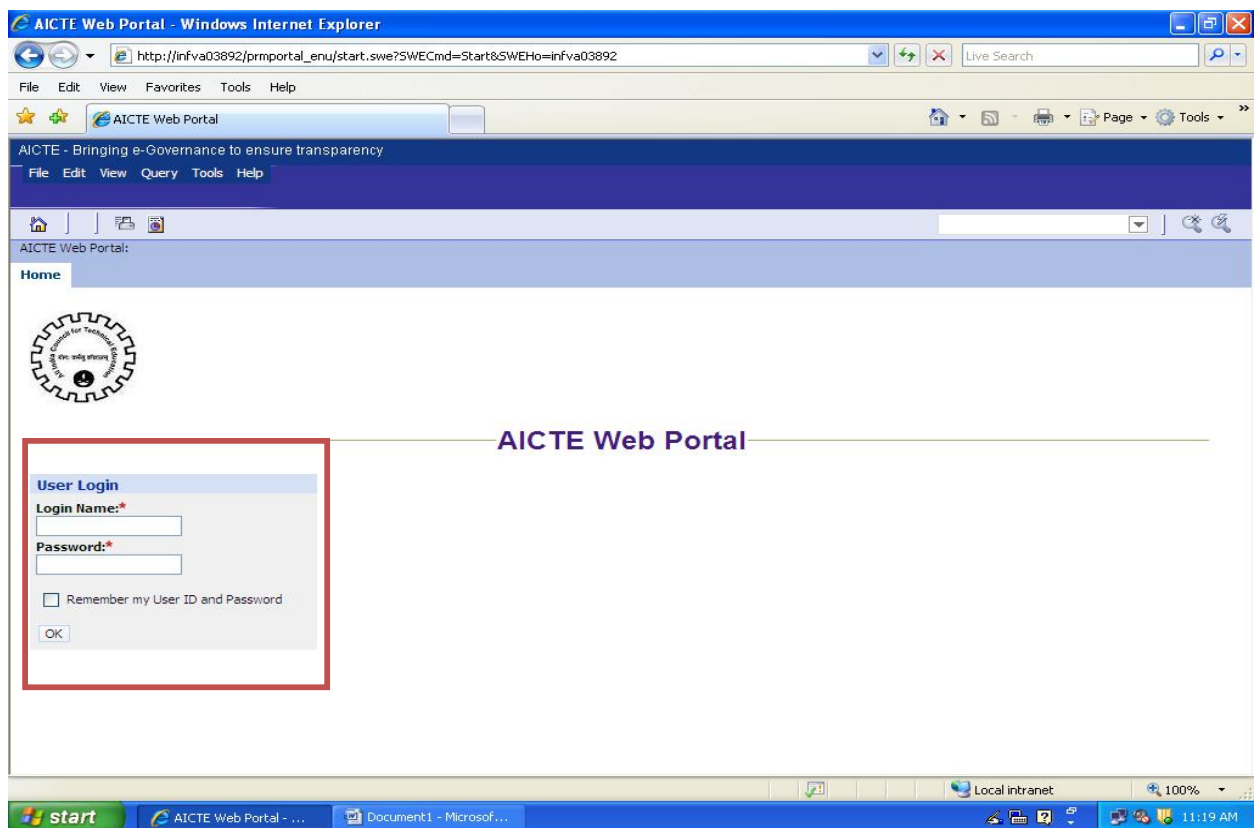
Bank Ltd, Oriental Bank of Commerce, Standard Chartered Bank , State Bank of India, Syndicate Bank, Tamilnad Mercantile Bank limited, The Bank of Rajasthan limited, The Catholic Syrian Bank Limited, The Cosmos Co-op Bank Limited, The Dhanalakshmi Bank limited, The Federal Bank Ltd, The Hongkong and Shanghai Banking Corporation Limited, The Karur Vysya Bank Ltd, The Lakshmi Vilas Bank Ltd, The Saraswat Co-operative Bank Ltd, UCO Bank, Union Bank of India, Vijaya Bank

Login to AICTE web portal with the User ID and Password provided on e-Mail

With the User ID and Password provided to you through email, login to the AICTE web portal



Help Manual for Vocational Education



To Change The Password:

To change your password, go to "Change Password" tab & Click "**Change Password**" Button



Help Manual for Vocational Education

AICTE Web Portal - Microsoft Internet Explorer provided by Larsen & Toubro Infotech Limited

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites

Address http://172.17.106.80/prmportal_enu/start.swe?SWECmd=Login&SWEPL=1&SWETS=1293445000966 Go Links

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File Edit View Query Tools Help

My Profile Attributes:

Home Change Password New/Extension Approval

My Profile | Change Password

User Profile 1 of 1+

Menu Edit Query Change Password

User ID: CLUCK Job Title:

First Name: COLLEGE Industry:

Last Name: MUSER Home Phone #:

Gender: Work Phone #:

Birth Date: Fax #:

Alias: Email:

Time Zone:

Enter your Old Password, New Password & verify New Password. Click "Save" Button.

AICTE Web Portal - Microsoft Internet Explorer provided by Larsen & Toubro Infotech Limited

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites

Address http://172.17.106.80/prmportal_enu/start.swe?SWECmd=Login&SWEPL=1&SWETS=1293445000966 Go Links

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File Edit View Query Tools Help

Password:

Home Change Password New/Extension Approval

My Profile | Change Password

Password

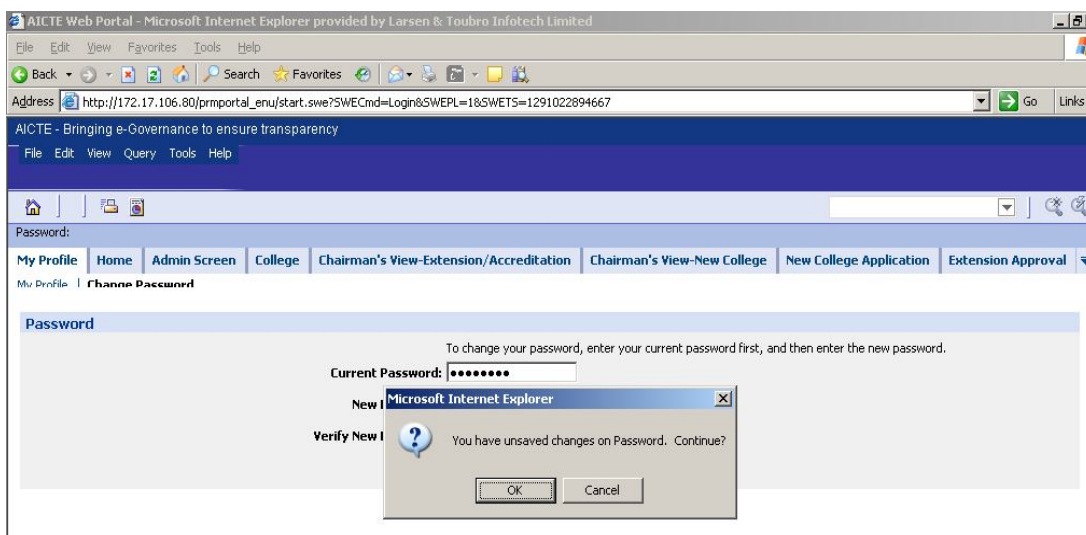
To change your password, enter your current password first, and then enter the new password.

Current Password: New Password: Verify New Password:

Save Cancel



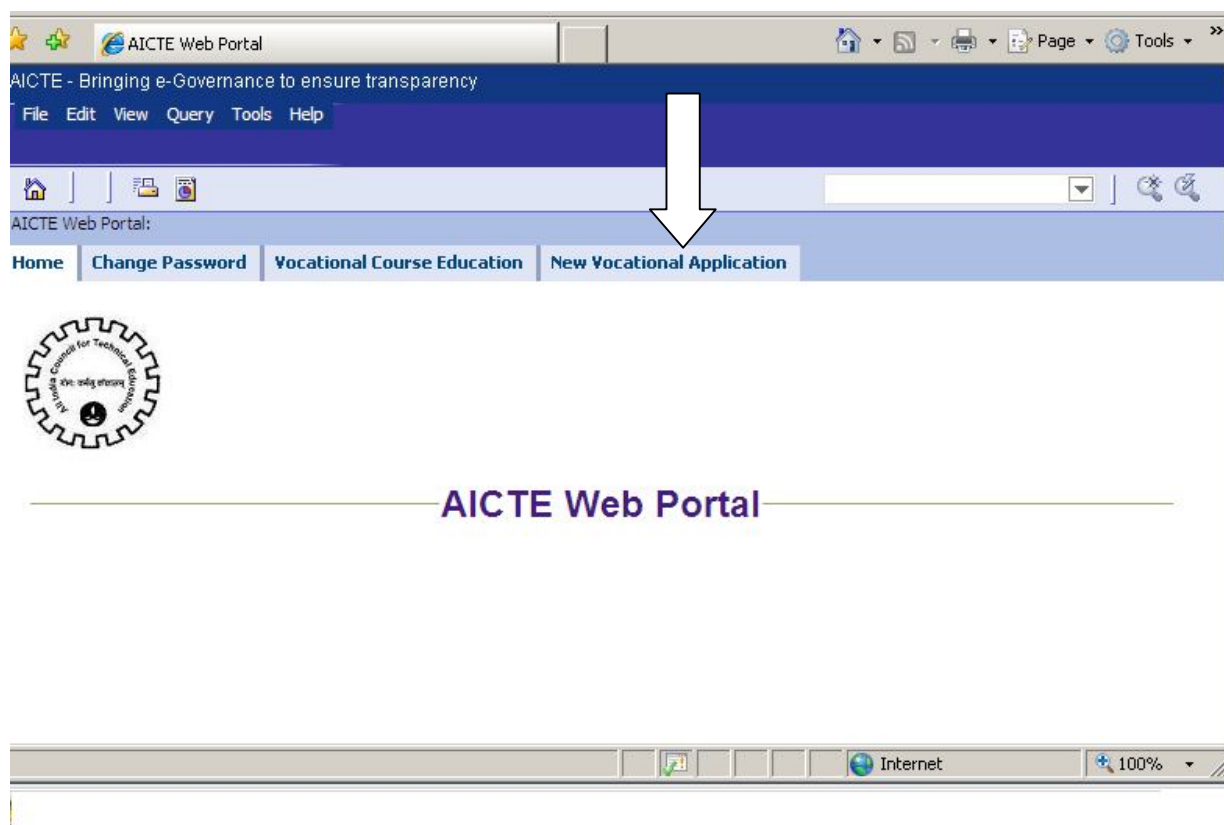
Once you click Save, A popup window will appear as “You have Unsaved Changes in Password. Continue?” Click



Once you click Ok, your Password will be changed & you will be redirected to “My Profile View”.

2.Creating ‘New Vocational Application’

- ➔ User/Institute login to existing AICTE Portal with the credentials provided by AICTE
- ➔ Click on the ‘**New Vocational Application**’ tab



A New application gets created and the Current Status is set to **'New'**



Help Manual for Vocational Education

Home | Change Password | Vocational Course Education | **New Vocational Application**

Application Approval

Application- Header

Menu | New | Save | Query | Submit

Current Application Number: 1-936845711

Current Status: New

Sub Status:

Application Opened on: 17/03/2012

Institute Details | Organisation | Contact Person | Faculty Details | Instructional Area | Instructional Area - Common Facilities

Menu | Save

Institute Details

Name of the institution: PAN:

Address of the Institution: Institution Type:

Any Un-aided Course?: ☐

Women Institute: ☐

Do you Wish to Change to Co-Ed?: ☐

Town/City/Village: New Name for Institute after Conversion to Co-Ed:

Done | Internet | 100%

The **Current Application Number** is automatically generated by the system. Note down the Number for future reference.

Current Status is set to 'New' while the *Sub-Status* field is blank.

All the fields here are un-editable. Scroll down the Application to enter Institute details.



Institute Details

- ➔ Click “**Institute Details**” Tab
- ➔ Enter details for all the fields displayed.

Put cursor on the Red icon beside the field for tips on particular field.

The screenshot shows the 'Institute Details' form within the 'New Vocational Application' window. The form is divided into two main sections: 'Institute Details' and 'Application Approval'. The 'Institute Details' section contains the following fields:

Field	Value	Red Icon
Name of the institution:	TEST1 INSTITUTE	No
Address of the Institution:	ABC ROAD,KANDIVALI	Yes
Town/City/Village:	MUMBAI	Yes
State/UT:	Maharashtra	Yes
District:	MUMBAI SUBURBAN	Yes
AICTE Region:	Western	No
Pin:	410021	Yes

The 'Application Approval' section contains the following fields:

Field	Value	Red Icon
PAN:		Yes
Institution Type:	Unaided - Private	Yes
Any Un-aided Course?:	<input type="checkbox"/>	No
Women Institute:	<input type="checkbox"/>	No
Do you Wish to Change to Co-Ed?:	<input type="checkbox"/>	No
New Name for Institute after Conversion to Co-Ed:		No
Minority Institute:	<input type="checkbox"/>	No
Name of the Minority:		Yes
STD Code:	5121	Yes
Land Phone Number:	5454545454	Yes
Cell Number:	9004545454	Yes
FAX number:	4545465	Yes

A callout box points to the red icon next to the 'Address of the Institution' field with the text: "Put cursor on the red icon for tips while entering details".



DETAILS TO BE FILLED:

Name of the institution: Enter full Name of the institute.

Address of the institution: Enter Address of the Institution in the area provided.

Town/City/Village: Enter Name of Town or City or village of the institute.

State/UT: Select State/UT from the Dropdown list Values.

District: Select a District. The list of Districts displayed is dependent on the State selected. This is a Required Field.

AICTE Region: It's a system generated value. This Column will populate the Region Name automatically once state is selected.

Pin: Enter 6 Digit Postal code.

PAN: Enter PAN Number

Institution Type: Select a value from the options. Values are:

1. Government: If it's a Government Institute.
2. Govt. aided: If the Institute is Govt. aided.
3. Unaided - private: If it is a Private Institute.
4. University Managed: If it is Managed by the University.

Any Un-Aided Course: Click in this Checkbox if you have any Un-aided courses in your Institute.

Women Institute: Click in the box if it is Women's Institute.

Do you wish to Change to Co-Ed? : Click in the box if you want to change your Institute from Girls institute to Co-education. Fees will be applicable.

New Name for Institute after Conversion to Co-Ed: Enter New Name of the Institute If you wish to change the Institute Name after Conversion to Co-Ed. You can enter this value only if you click the above check box.



Minority Institute: Click in this check box if it is a Minority Institute.

Name of the Minority: Enter Name of the Minority if it is a minority institute. This becomes required once Minority Institute is Checked.

STD Code: Enter STD Code. It should **not** be more than 6 digits.

Land Phone Number: Enter Land Phone Number of the Institute which contains 5 to 10 digits.

Cell Number: Enter 10 digit Cell Number for Correspondence.

FAX Number: Enter 5 to 10 digit FAX Number.

Email: Enter Valid Email Address of the Institute. ex: collegename@yahoo.com

Website: Enter Institute Website's URL. Ex: www.institutename.com

➔ Click on "Save" button to save the record.



Organization

➔ Click '**Organization**' Tab

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File Edit View Query Tools Help

AICTE2 Organisation Details View

Home Change Password Vocational Course Education New Vocational Application

Application Approval

Institute Details **Organisation** Contact Person Faculty Details Instructional Area Instructional Area - Common Facilities

Menu Save

Applicant Organization to be Entered

Name of the Parent Organization:	TEST2 ORG	Organization Address:	ABC, KANDIVALI	District:	ML
Type of the Organization:	Society			PIN:	41
Registered with:	TEST3			Land Phone STD Code:	41
Registration date:	06/03/2012			Land Phone Number:	14
Registration Number:	4141522	Town / City / Village:	MUMBAI	FAX Number:	54
		State/UT:	Maharashtra	Organization Website:	ww

Done Internet 100%

DETAILS TO BE FILLED:

Name of the Parent Organization: Enter full Name of the Organization.



Type of the Organization: Select a value from the dropdown depending on the Type of your organization. Values are:

1. Trust: If the organization is a Trust.
2. Society : If the organization is a Society
3. Government. : If the organization is a Government owned
4. PPP:
5. University Managed : If the organization is university Managed
6. Sector 25 Company:

Registered with: Enter registration Details.

Registration Date: Enter the Date of Registration.

Registration Number: Enter Registration Number.

Organization Address: Enter Address of the Organization.

Town/City/Village: Enter Name of Town or City or village of the Organization.

State/UT: Select State or Union Territory from the Dropdown Values.

District: Select District from the dropdown after selecting the State.

PIN: Enter 6 Digit Pin code.

Land Phone STD Code: Enter STD Code. It should not be more than 6 digits.

Land Phone Number: Enter Land Phone Number of the Institute which contains 5 to 10 digits.

FAX Number: Enter 5 to 10 digit FAX Number.

Organization website: Enter URL of the Website (ex: www.organization.com)

➔ Click on "**Save**" button to save the record.



Contact Person

Click on **'Contact Person'** Tab. Please provide **All Information and Correct Information for this since all communication (Email/SMS) will take place with this contact. All Information is Required.**

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File Edit View Query Tools Help

Applicant Organization - Contact Person:

Home Change Password Vocational Course Education New Vocational Application

Application Approval
Application Opened on: 17/03/2012

Institute Details Organisation **Contact Person** Faculty Details Instructional Area Instructional Area - Common Facilities

Contact Person Details | 1 of 1+

Menu Save Test Email Test SMS

Title:	Mr.	Town/city/Village:	MUMBAI	STD Code:	124
First Name:	ABC	State/UT:	Maharashtra	Land Phone Number:	142122
Last Name:	XYZ	District:	MUMBAI SUBURBAN	Fax Number:	445454
Address:	ABC	Postal Code:	411111	Cell Number:	4564554545
		Designation:	DIRECTOR	Email Address:	k@gmail.com

Internet 100%



DETAILS TO BE FILLED:

Title: Select title from the values given

First Name: Enter First name of the Person to be contacted for all communication

Last Name: Enter Last name of the Person to be contacted for all communication

Address: Enter Address of the Contact Person

Town/City/Village: Enter Name of Town/City/village

State/UT: Select State/UT from the Dropdown Values.

District: Select District from the dropdown.

Postal code: Enter 6 Digit Pin code.

Designation: Enter Designation of the Contact Person

STD Code: Enter STD Code. It should not be more than 6 digits.

Land Phone Number: Enter Land Phone Number which contains 5 to 10 digits.

FAX Number: Enter 5 to 10 digit FAX Number.

Cell Number: Enter valid 10 digit Cell Number. All SMS communication will be sent at this mobile number.

Email Address: Enter Valid Email Address ex: Contactperson@yahoo.com

➔ Click on “**Save**” button to save the record.



Faculty-Details

Enter the details of the faculty in this section

The screenshot shows a web application interface for 'Application Approval'. The top menu bar includes 'File', 'Edit', 'View', 'Query', 'Tools', and 'Help'. Below the menu, there are navigation tabs: 'Home', 'Change Password', 'Vocational Course Education', and 'New Vocational Application'. The 'New Vocational Application' tab is selected, and the 'Application Approval' sub-tab is active. The main content area has a breadcrumb trail: 'Institute Details' > 'Organisation' > 'Contact Person' > 'Faculty Details' > 'Instructional Area' > 'Instructional Area - Common Facilities'. The 'Faculty Details' section contains a table with the following data:

Faculty Designation	Number of faculty for each Designation
> Head of Dept	5
Director	1
Lecturer	15

The table has a 'Menu' dropdown and 'New', 'Delete', and 'Save' buttons. The 'Save' button is highlighted. The bottom status bar shows 'Internet' and '100%' zoom.

DETAILS TO BE FILLED:

Faculty Designation: Enter the appropriate designation of the Faculty

Faculty Strength: Enter the number of faculty corresponding to the designation selected

➔ Click on "Save" button to save the record.



Instructional Area

- Click on “**Instructional Area**” to add Instructional Area details.
- To add a record click ‘**Add**’ button.

In this form, please Enter one room information per row.

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File Edit View Query Tools Help

Instructional Area:

Home Change Password Vocational Course Education New Vocational Application

Institute Details Organisation Contact Person Faculty Details **Instructional Area** Instructional Area - Common Facilities

PLEASE ENTER ROOM INFORMATION PER ROW

Menu Add Delete Save No Records

Programme	Course	Room Type	Room Id/Name	Area of room in Sqm	Readiness of flooring
-----------	--------	-----------	--------------	---------------------	-----------------------

Internet 100%

DETAILS TO BE FILLED:

Program: Select a Program from the Dropdown

Course: After Program is Selected Corresponding courses will be available here. Select a Course.



Department: Select department from the values given

Level: select level from the values given

Room Type: Select a value from the Dropdown depending on the room type

Room Id/Name: Enter room number.

Area of Room in Sqm: Enter area of room in Sqm not more than 7 digits in it.

Readiness of flooring: Select a value from the options either Ready or Not Ready

Readiness of Wall & Painting: Select a value from the options

Readiness of Electrification & Lighting: Select a value from the options

Readiness of Furniture/Fixtures: Select a value from the options

Air Conditioning: Select a value from the options

➔ Click "**Save**" button to save the record.



Help Manual for Vocational Education

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File Edit View Query Tools Help

Instructional Area:

Home Change Password Vocational Course Education New Vocational Application

Application Approval...

Institute Details Organisation Contact Person Faculty Details Instructional Area Instructional Area - Common Facilities

PLEASE ENTER 1 ROOM INFORMATION PER ROW

Menu Add Delete Save 1 - 1 of 1

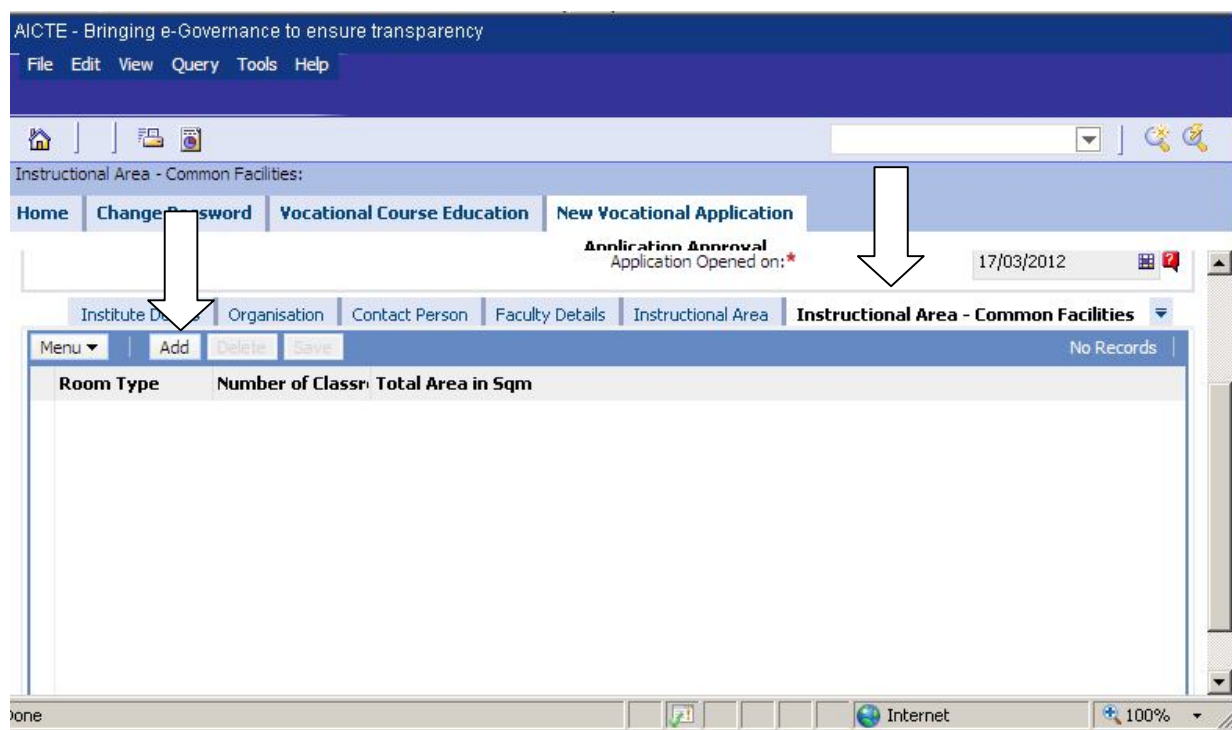
Programme	Course	Room Type	Room Id/Name	Area of room in Sqm	Readiness of flooring
> Commerce	Others	Seminar Hall	1011	125	Ready

Internet 100%



Instructional Area – Common Facilities

- ➔ Click on “**Instructional Area – Common facilities**”
- ➔ To add a record Click “**Add**” button



DETAILS TO BE FILLED:

Room Type: Select a value from the Dropdown depending on the room type

Number Of Classroom: Enter the total Number of classrooms



Total area in Sq m : Enter the total area of the rooms

➔ Click **"Save"** button to save the record.

Administrative Area

➔ Click on **"Administrative Area"** and to add a record Click **"Add"** button
In this form, please Enter one room information per row.

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File Edit View Query Tools Help

AICTE New Application form Part A:

Home Change Password Vocational Course Education New Vocational Application

Application Approval
Application Opened on: 17/03/2012

Institute Details Organisation Contact Person Faculty Details Instructional Area Administrative Area

PLEASE ENTER ROOM INFORMATION PER ROW

Menu Add Delete Save No Records

Room Id/Name	Room Type	Area of room in Sqm	Readiness of flooring	Readiness of Wall & Painting
--------------	-----------	---------------------	-----------------------	------------------------------

one Internet 100%



DETAILS TO BE FILLED:

Room Type: Select a value from the Dropdown depending on the room type

Room Id/name: Enter room number containing not more than 6 alpha numeric characters.

Area of Room in Sqm: Enter area of room in Sqm not more than 7 digits in it.

Readiness of flooring: Select a value from the dropdown either Ready or Not Ready

Readiness of Wall & Painting: Select a value from the dropdown

Readiness of Electricity: Select a value from the dropdown

Readiness of Furniture/Fixtures: Select a value from the dropdown

Air Conditioning: Select a value from the dropdown

➔ Click **“Save”** button to save the record.



Amenities Area

➔ Click on “**Amenities Area**” and to add a record Click “**Add**” button

In this form, please Enter one room information per row.

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File Edit View Query Tools Help

AICTE New Application form Part A:

Home Change Password Vocational Course Education New Vocational Application

Application Approval
Application Opened on: 17/03/2012

Institute Details Organisation Contact Person Faculty Details Instructional Area Amenities Area

PLEASE ENTER ROOM INFORMATION PER ROW

Room Id/Name	Room Type	Area of room in sqm	Readiness of flooring	Readiness of Wall & Painting
No Records				

Menu Add Delete Save

DETAILS TO BE FILLED:

Room Type: Select a value from the Dropdown depending on the room type

Room Id/name: Enter room number.

Area of Room in Sqm: Enter area of room in Sqm.



Readiness of flooring: Select a value from the options either Ready or Not Ready

Readiness of Wall & Painting: Select a value from the options

Readiness of Electricity: Select a value from options

Readiness of Furniture/Fixtures: Select a value from the options

Air Conditioning: Select a value from the options

➔ Click "**Save**" button to save the record.



Other Facilities

- ➔ Click on “**Other Facilities**” to add details about Facilities in the Institute and to add a record Click “**Add**” button

Only One Record is allowed in Other Facilities.

The screenshot displays the 'Other Facilities' section of the AICTE New Application form Part A. The form is titled 'Application Approval' and includes tabs for 'Institute Details', 'Organisation', 'Contact Person', 'Faculty Details', 'Instructional Area', and 'Other Facilities'. The 'Other Facilities' tab is selected. Below the tabs, there is a 'Menu' dropdown and buttons for 'Add', 'Delete', and 'Save'. The 'Add' button is highlighted with a white arrow. The main content area is titled 'Details of Other Facilities' and contains a table of facilities with checkboxes. The table is organized into four columns:

Facility	Facility	Facility	Facility
Potable Water Supply: <input checked="" type="checkbox"/>	Backup Electric Supply: <input type="checkbox"/>	Barrier free Environment: <input type="checkbox"/>	CCTV Security: <input type="checkbox"/>
Electric Supply: <input checked="" type="checkbox"/>	General Insurance: <input type="checkbox"/>	All Weather Approach: <input type="checkbox"/>	ERP Software: <input type="checkbox"/>
Institution Web Site: <input checked="" type="checkbox"/>	Insurance for Students: <input type="checkbox"/>	Group Insurance: <input type="checkbox"/>	First Aid: <input type="checkbox"/>
Notice Boards: <input checked="" type="checkbox"/>	PA System: <input type="checkbox"/>	Medical & Counseling: <input type="checkbox"/>	Sewage Disposal System: <input type="checkbox"/>
Post & Banking/ATM: <input type="checkbox"/>	Projectors in Classrooms: <input type="checkbox"/>	Safety Provisions: <input type="checkbox"/>	Vehicle Parking: <input type="checkbox"/>
Staff Quarters: <input type="checkbox"/>	Telephone & FAX: <input type="checkbox"/>	Transport Facility: <input type="checkbox"/>	Language Laboratory: <input type="checkbox"/>

DETAILS TO BE FILLED:

Potable Water Supply: Click if this Facility is available

Electric Supply: Click if this Facility is available

Institution Web Site: Click if this Facility is available



Notice Boards: Click if this Facility is available

Post & Banking/ATM: Click if this Facility is available

Staff Quarters: Click if this Facility is available

Backup Electric Supply: Click if this Facility is available

General Insurance: Click if this Facility is available

Insurance for Students: Click if this Facility is available

PA System: Click if this Facility is available

Projectors in Classrooms: Click if this Facility is available

Telephone & FAX: Click if this Facility is available

Barrier free Environment: Click if this Facility is available

All Weather Approach: Click if this Facility is available

Group Insurance: Click if this Facility is available

Medical & Counseling: Click if this Facility is available

Safety Provisions: Click if this Facility is available

Transport Facility: Click if this Facility is available

CCTV Security: Click if this Facility is available

ERP Software: Click if this Facility is available

First Aid: Click if this Facility is available

Sewage Disposal System: Click if this Facility is available

Vehicle Parking: Click if this Facility is available



Language Laboratory: Click if this Facility is available. Click “Save” to save the record.

Laboratory Details

- ➔ Click on “**Laboratory details**” to add details about Lab Facilities in the Institute and to add a record Click “**Add**” button

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File Edit View Query Tools Help

AICTE New Application form Part A:

Home Change Password Vocational Course Education New Vocational Application

Application Approval

Institute Organisation Contact Person Faculty Details Instructional Area **Laboratory details**

Menu Add Delete Save 1 - 1 of 1

Programme	Course	Yearly budget – Consumables	Yearly budget – Equipments	Is it Research Lab for
> Science	Mathematics	1544	1544	N

Internet 100%

DETAILS TO BE FILLED:

Program: Select a Program from the Dropdown



Department: After Program is Selected Corresponding departments are available here. Select a department.

Course: After Program is Selected Corresponding courses will be available here. Select a Course.

Level: Select level from the options

Yearly Budget-Equipments: Enter yearly budget Equipments. Value should not contain more than 10 digits

Yearly Budget-consumables: Enter yearly budget consumables. Value should not contain more than 10 digits

Is it Research lab for PG course? : Click in it if 'Yes'

Name of the Laboratory: Enter Name of the Lab.

Lab / Major Equipments: Enter Details about Lab Equipments

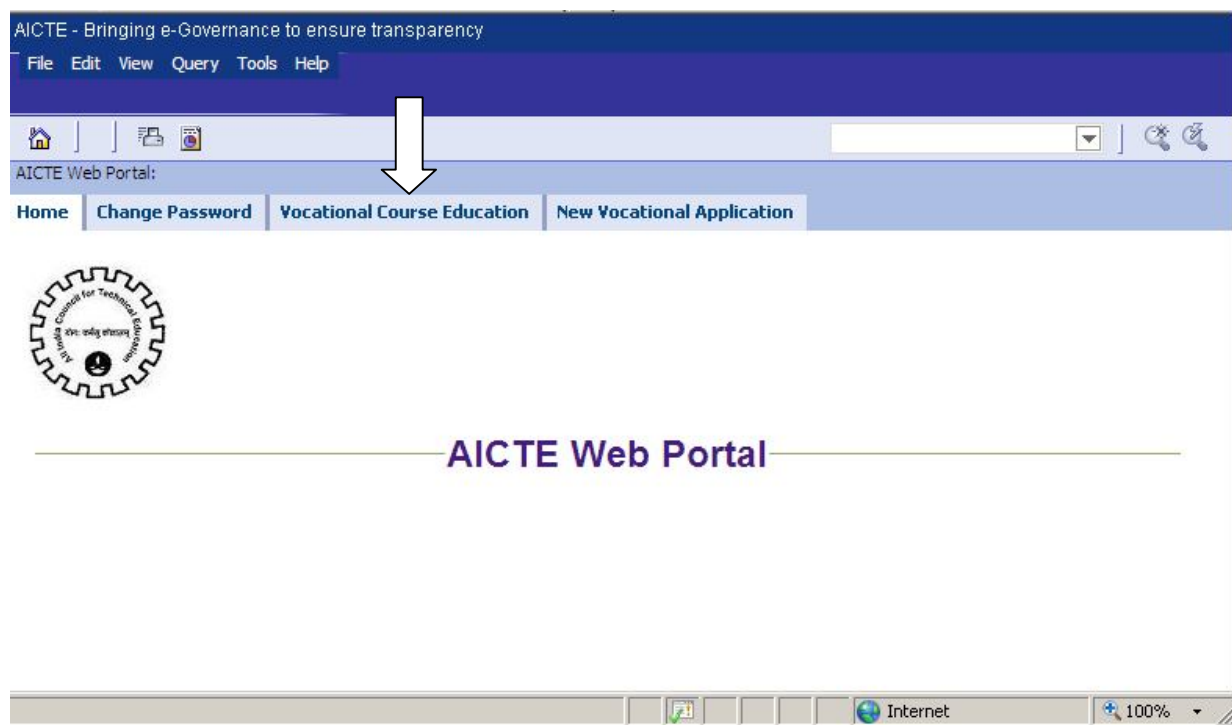
Investment till Date: Enter Investment on Lab till date. Value should not contain more than 10 digits

➔ Click "**Save**" button to save the record or go to Menu button for save record option.



Vocational Course Education

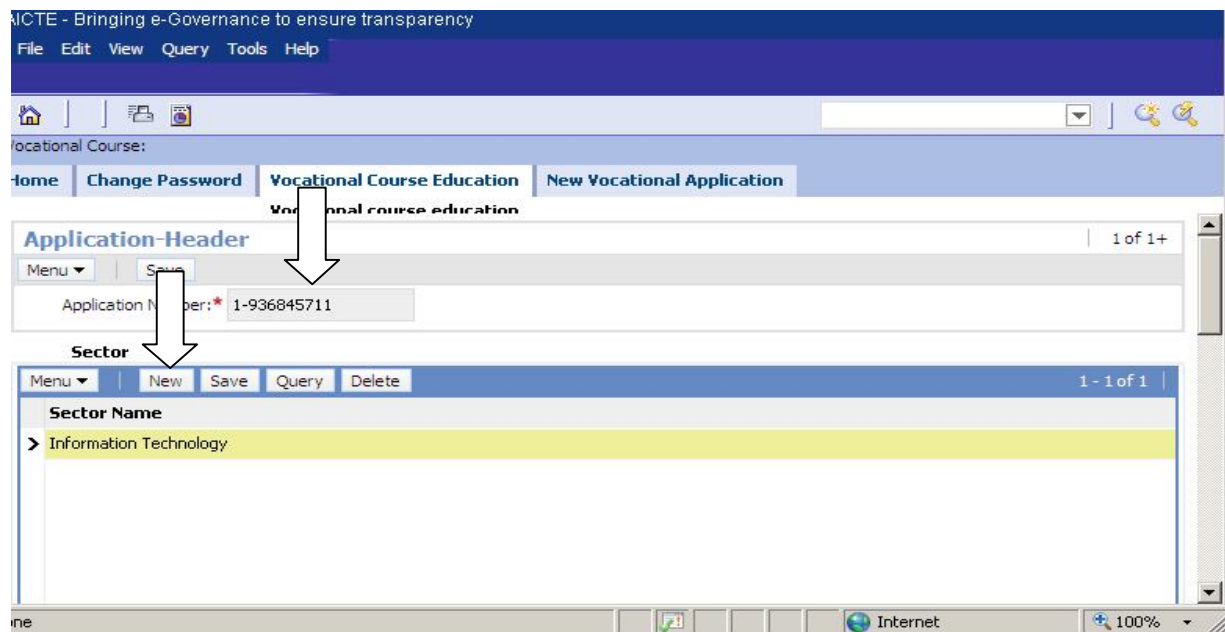
1. User/Institute login to existing AICTE Portal with the credentials provided by AICTE.
2. Click on '**Vocational Course Education**' tab to view the 'Vocational course Education' screen.





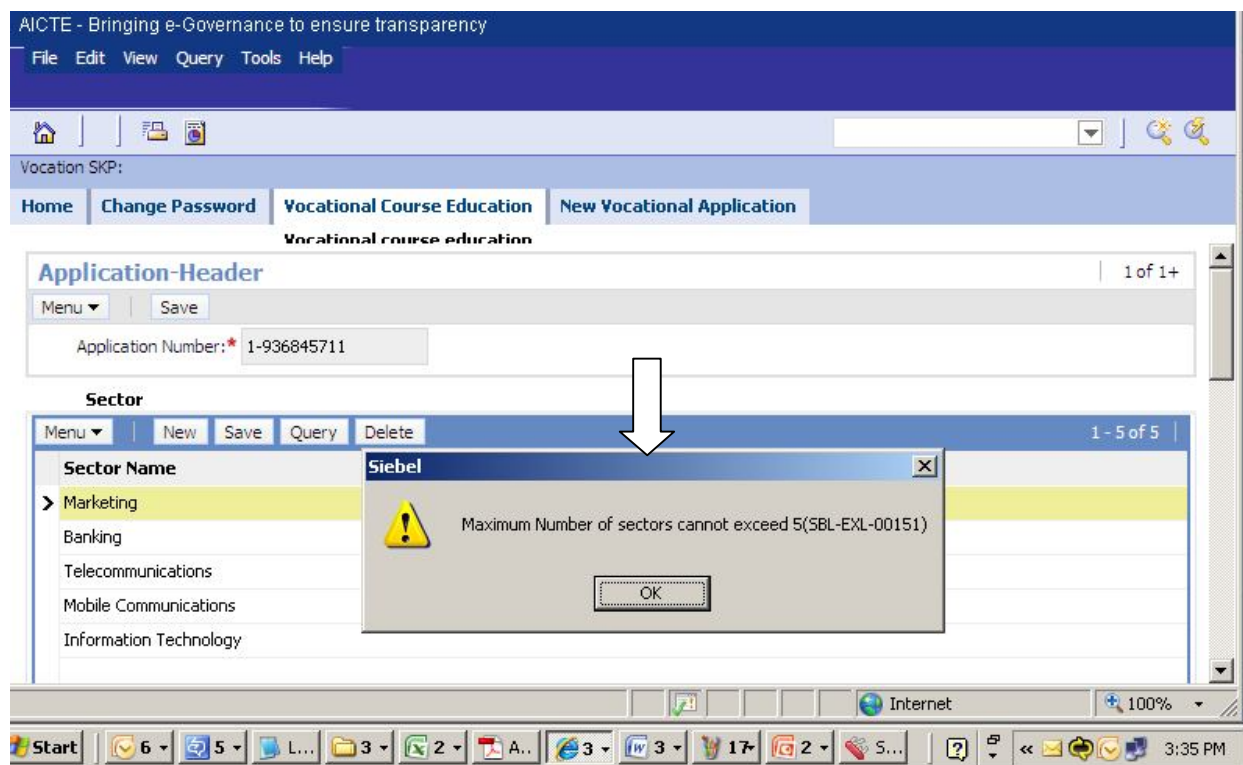
Application Number gets populated in the Application Header when user clicks on Vocational Course Education tab.

- ➔ Click on '**New**' button to create a new Sector record .
- ➔ Select the Sector Name from the drop down provided.





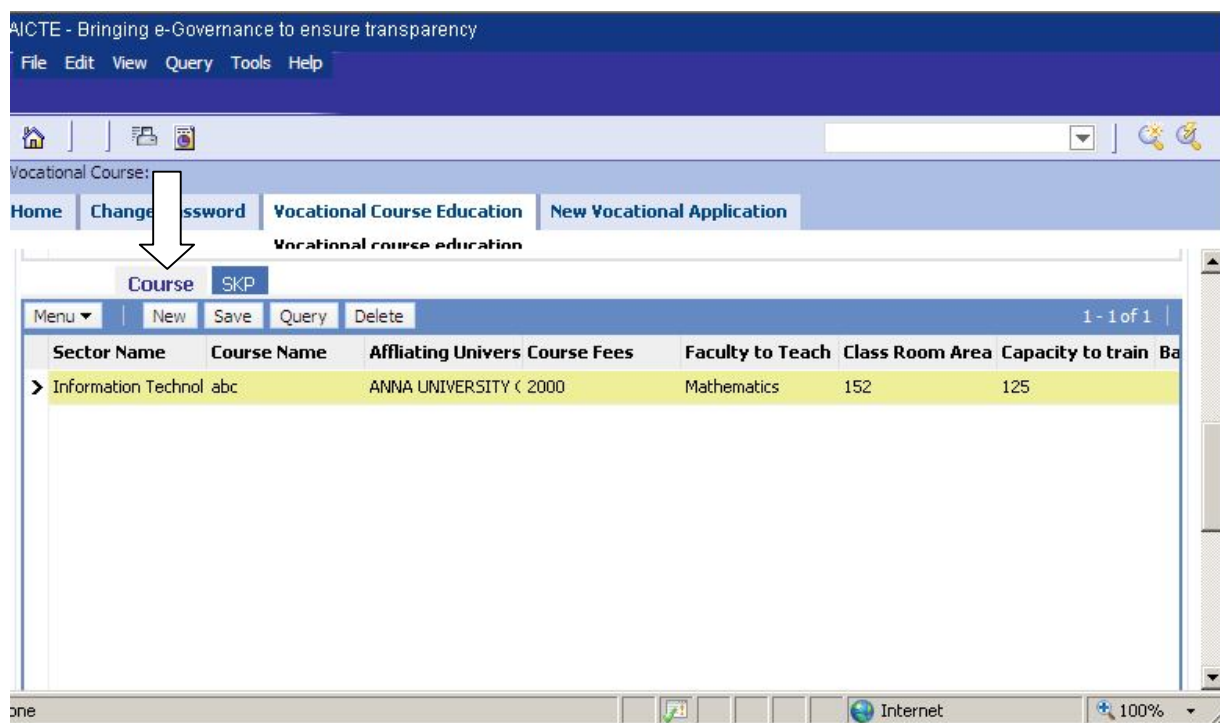
***The maximum number of Sector records that can be entered by the institute is 5 .**





COURSES

➔ Click on '**Course**' Tab to fill in the Course details related to the sector selected.



DETAILS TO BE FILLED:

Enter the **Sector Name**, **Course Name**

Select the **Affiliating University/Technical Board** Form the Drop down Values.



Select the **Faculty** to Teach from the Drop down Values

Enter the value for the **Class room area**

*The **Class Room area** if not entered will be 1000 sq ft. by default.

Faculty Details

➔ Go to the Faculty details

➔ Click on '**New**' button to enter the faculty details for the selected sector

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File Edit View Query Tools Help

Vocational Course:

Home Change Password Vocational Course Education New Vocational Application

Vocational course education

Faculty Details | Menu | New Query Delete Save | 1 - 1 of 1

Faculty Unique ID	First Name	Last Name	Address	Mobile No.	Email id	Total Experience	Action
> 1-942767668	abc	xyz	ahsdfh	96285464654	k@g.com	12	

Internet 100%



DETAILS TO BE FILLED:

Enter the Details like faculty **First Name** , **Last Name**, **Address** , **Mobile number**(Valid Number of 10 digits)

Email: Enter Valid **Email Address** of the faculty Containing "@" and dot(.)

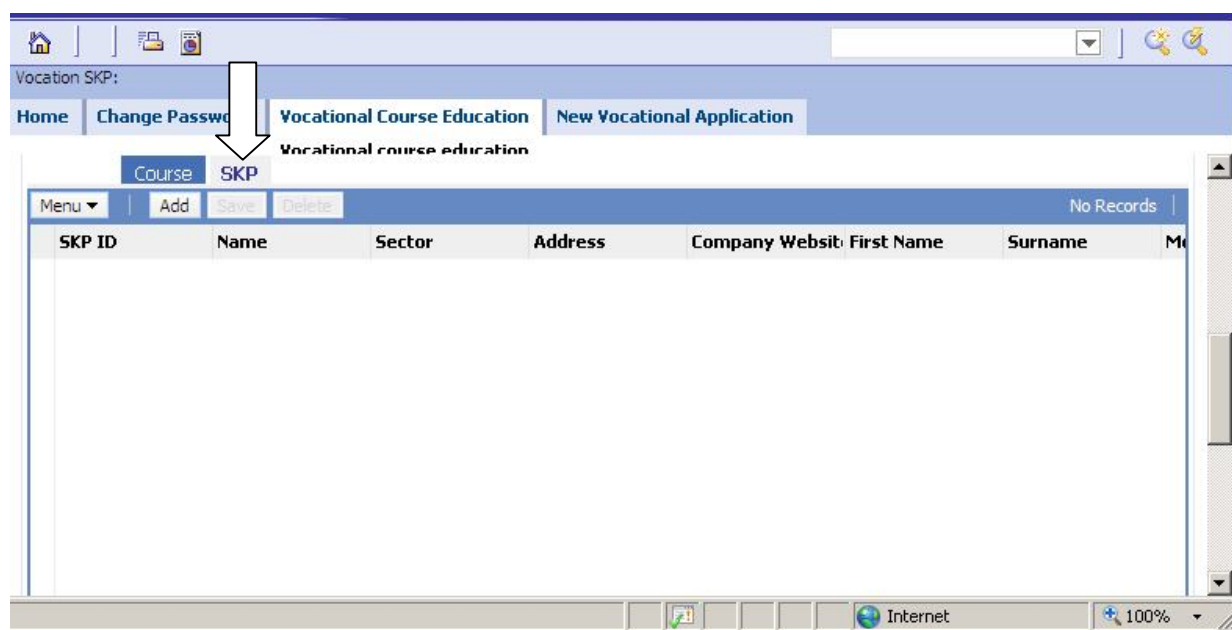
ex: name@yahoo.com

Enter the **Total Experience and the Academic Qualification**



Skill Knowledge Provider (SKP)

➔ Click on '**SKP**' Tab to select from AICTE registered industries for the selected Sector.





Help Manual for Vocational Education

- ➔ Click on 'Add' button and select the SKP from the list of registered SKP according to the sectors specified .
- ➔ Click on 'Save'

Location SKP:

Home Change Password

Menu Add

SKP ID

Add SKP - Microsoft Internet Explorer provided by Larsen & Toubro Infotech Limited

Query Find Name Starting with <Case Required> Go 1 -

Name	Sector	Address	Website Address	First Name	Surname
> Aptech Limited	Information Technology	Ther East Mumbai La	www.aptech-worldw	Deepa	N Swamy
Advanced Research	Information Technol	lege More), Damoda	www.arti.org.in	Swades Kumar	Chaulya
HMS INSTITUTE OF	Information Technol	POST, KYTHSANDR	www.hmsit.ac.in	AHMED .S	RAFEEQ
IESITC Pvt. Ltd.	Construction	ex, Janki Nagar, Navle	www.iesitc.com	Saurabh	Samander
JJ POLYTECHNIC co	Automobiles	ITY POST, AMMAPET	www.jjcet.ac.in	SOMASUNDARM	R
Sons and Brothers L	Information Technol	divihar Rd, Pawai, Ml	www.sonsandbroth	Smital	Wani
Western College of	Marketing	ector 9, Sanpada, N	www.wccbm.ac.in	GULABCHAND	GUPTA

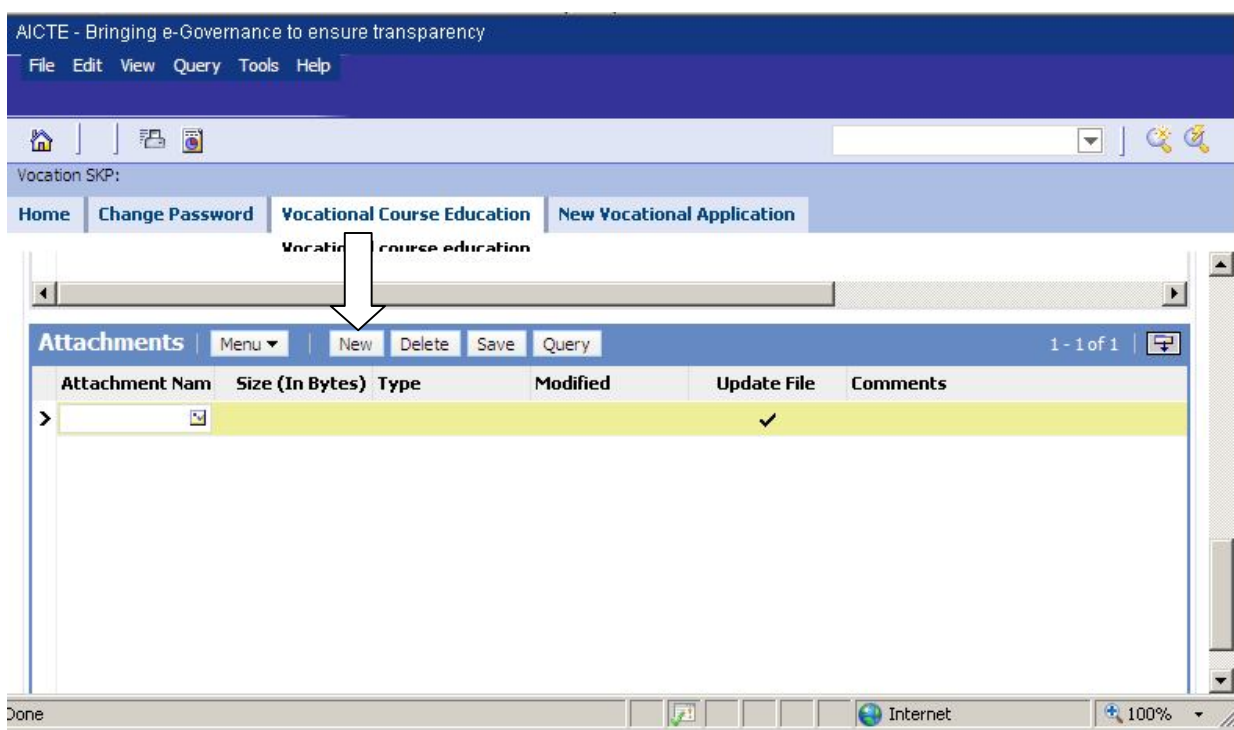
Internet 100%



ATTACHMENTS

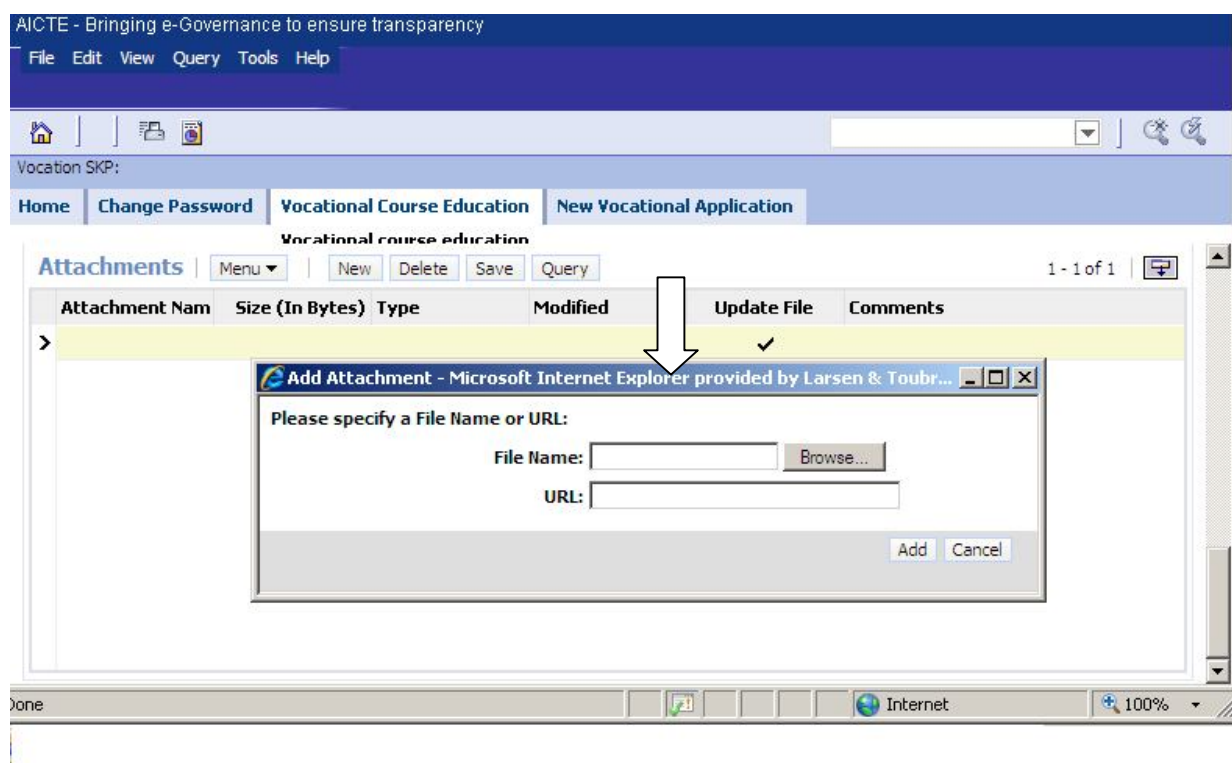
Documents related to the MoU (Memorandum of Understanding) signed by institutes with SKP can be attached here

➔ For Attaching documents click on 'New'



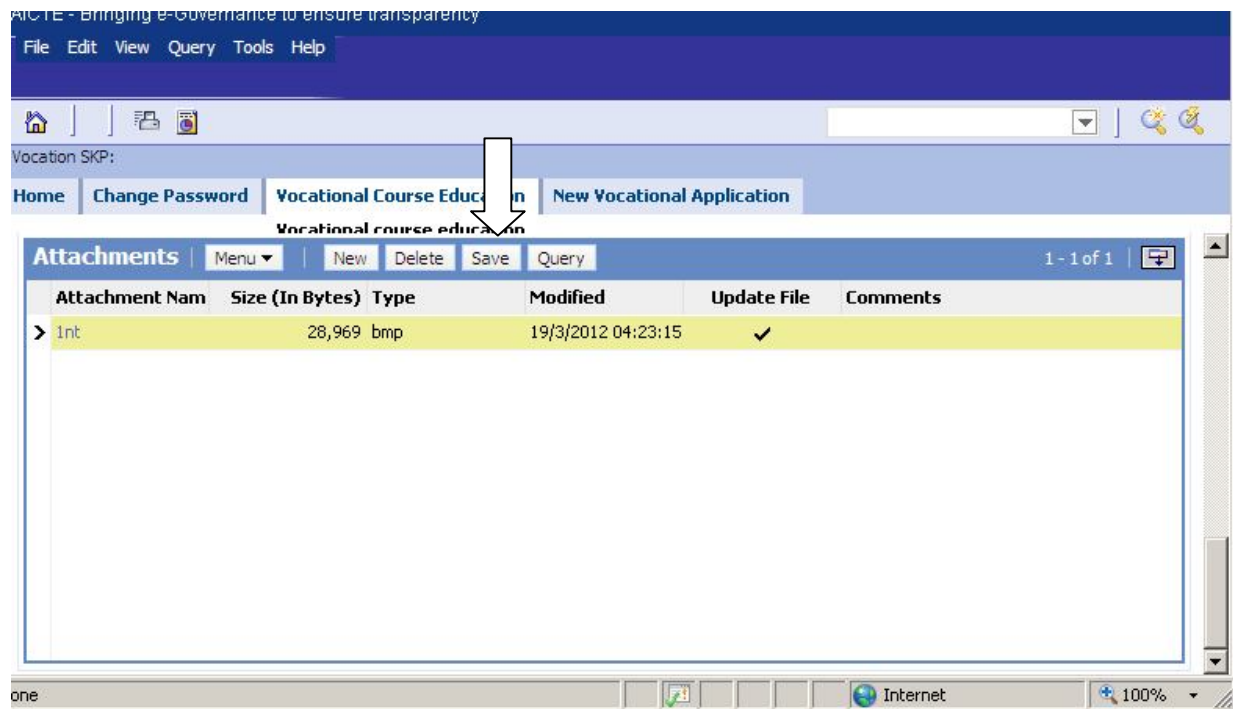


➔ Browse for the file to be attached and the other details gets populated.





➔ Click on 'Save' button





Help Manual for Vocational Education

→ Click on 'Submit' button

Siebel Partner Portal - Microsoft Internet Explorer provided by Larsen & Toubro Infotech Limited

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites

Address http://localhost:8080/start.swe?SWECmd=GotoView&SWEView=AICTE3+VC+Course+View Go Links

Vocational Course:

My Institute Application Home New Vocational Application Screen Change Password New/Extension Approval (11-12) Vocational Course Education

Vocational course education | All Vocational Courses

Application-Header 1 of 1+

Menu Save Submit Query Results

Application Number: 288-4003 Status: New

Sub Status:

Sector

Menu New Save Query Delete 1 - 3 of 3

Sector Name

> Finance

Mobile Communications

Course SKP VC Payment

Menu New Save Query Delete No Records

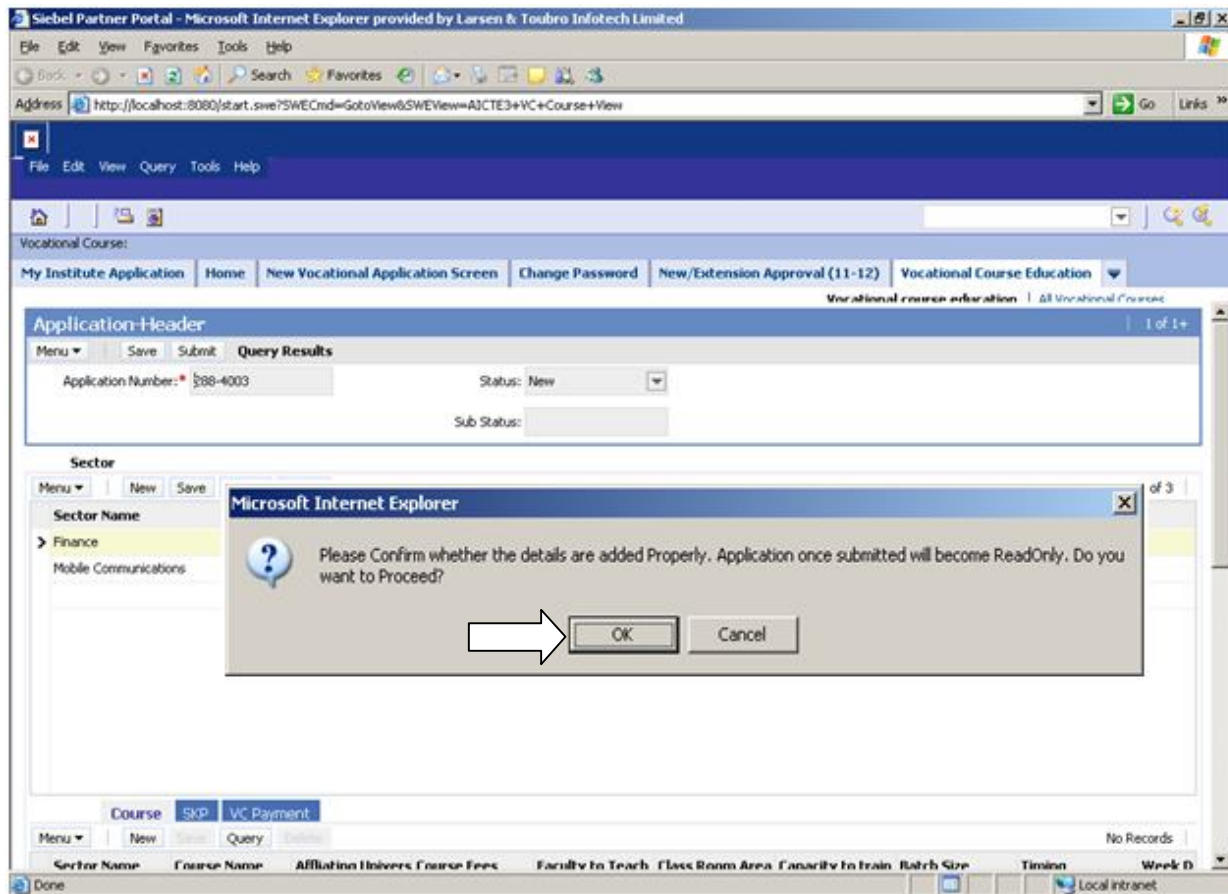
Sector Name	Course Name	Affiliation Univers	Course Fees	Faculty to Teach	Class Room Area	Capacity to train	Batch Size	Timing	Week D
Done									

Local intranet



Help Manual for Vocational Education

→ Click on 'OK' button in order to confirm the submit operation





Vocational Course Education Payments :

Once you have submitted the application you can proceed with Vocational Course Payments.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Application-Header

Menu Save Submit Query Results

Application Number: * 1-347372 Status: Submitted Sub Status:

Sector

Menu New Save Query Delete 1 - 3

Sector Name

> Telecommunications

Finance

Banking

Course SKP VC Payment



Help Manual for Vocational Education

Click on **'VC Payment'** Tab for Online VC Payment.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Application-Header

Menu Save Submit Query Results

Application Number: * 1-347372 Status: Submitted

Sub Status:

Sector

Menu New Save Query Delete 1 - 3


Sector Name

> Telecommunications

Finance

Banking

Course SKP VC Payment





Help Manual for Vocational Education

Click on '**Select Mode of Payment**' Button to begin the Payment process.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Course VC Payment

Menu Select mode of Payment

Before making the Payment, Please Refer below link for User Manual for Vocational Payment .

[For User Manual of Vocational Payment.Click Here](#)

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link " Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu



Help Manual for Vocational Education

Select the mode of payment from the options available in the list. There are two mode of Payments options available:

- **CIB (ICICI Only)** - For users who want to make payment from Corporate Internet Banking Account of ICICI Bank.
- **CIB/Retail Banking(Other Bank)** - For users who want to make payment from Retail Banking Account of other banks (including ICICI bank) and Corporate Internet Banking Account of other banks.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Course SKP VC Payment

Menu Select mode of Payment

Before making the Payment, Please Refer below link for User Manual for Vocational Payment .

For User Manual of Vocational Payment. Click Here

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment:

CIB (ICICI Only)

CIB/Retail Banking(Other Bank)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount:



List of Banks available for payment:

Below is the list of banks available for payment via **CIB/Retail Banking (Other Bank)** mode of payment.

Bank Name	Retail Banking	Corporate Internet Banking
Allahabad Bank	Available	Not Available
Axis Bank	Available	Not Available
Bank of Bahrain and Kuwait	Available	Not Available
Bank of Baroda	Available	Available
Bank of India	Available	Available
Bank of Maharashtra	Available	Available
City Union Bank	Available	Available
Corporation Bank	Available	Not Available
DCB Bank	Available	Not Available
Deutsche Bank	Available	Not Available
Dhanlaxmi Bank	Available	Not Available
Federal Bank	Available	Available
ICICI Bank	Available	Not Available
IDBI Bank	Available	Not Available
Indian Bank	Available	Not Available
Indian Overseas Bank	Available	Available
J and K Bank	Available	Available
Karnataka Bank	Available	Not Available
Karur Vysya Bank	Available	Available
Oriental Bank of Commerce	Available	Available
South Indian Bank	Available	Available
Standard Chartered Bank	Available	Not Available
State Bank of Hyderabad	Available	Not Available
State Bank of India	Available	Not Available
State Bank of Mysore	Available	Not Available
State Bank of Travencore	Available	Not Available
Tamilnad Mercantile Bank	Available	Not Available
Union Bank of India	Available	Available
United Bank of India	Available	Available
Vijaya Bank	Available	Available
Yes Bank	Available	Not Available



Corporate Internet Banking (CIB)

For making payment via Corporate Internet Banking of ICICI Bank, select the Mode of Payment '**CIB (ICICI Bank Only)**'.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag: ☐

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here



After selecting the mode of payment, the Amount will be calculated automatically.
The Amount needs to be paid for Vocational Course Payment is 50000.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking

Menu

Corporate Internet Banking (CIB) Payment with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag: ☐

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

The Amount will be calculated automatically



Help Manual for Vocational Education

Click on the link '**Click Here to Make Payment (ICICI Bank Only)**' to continue with the Payment process.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment: CIB (ICICI Only)

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag:

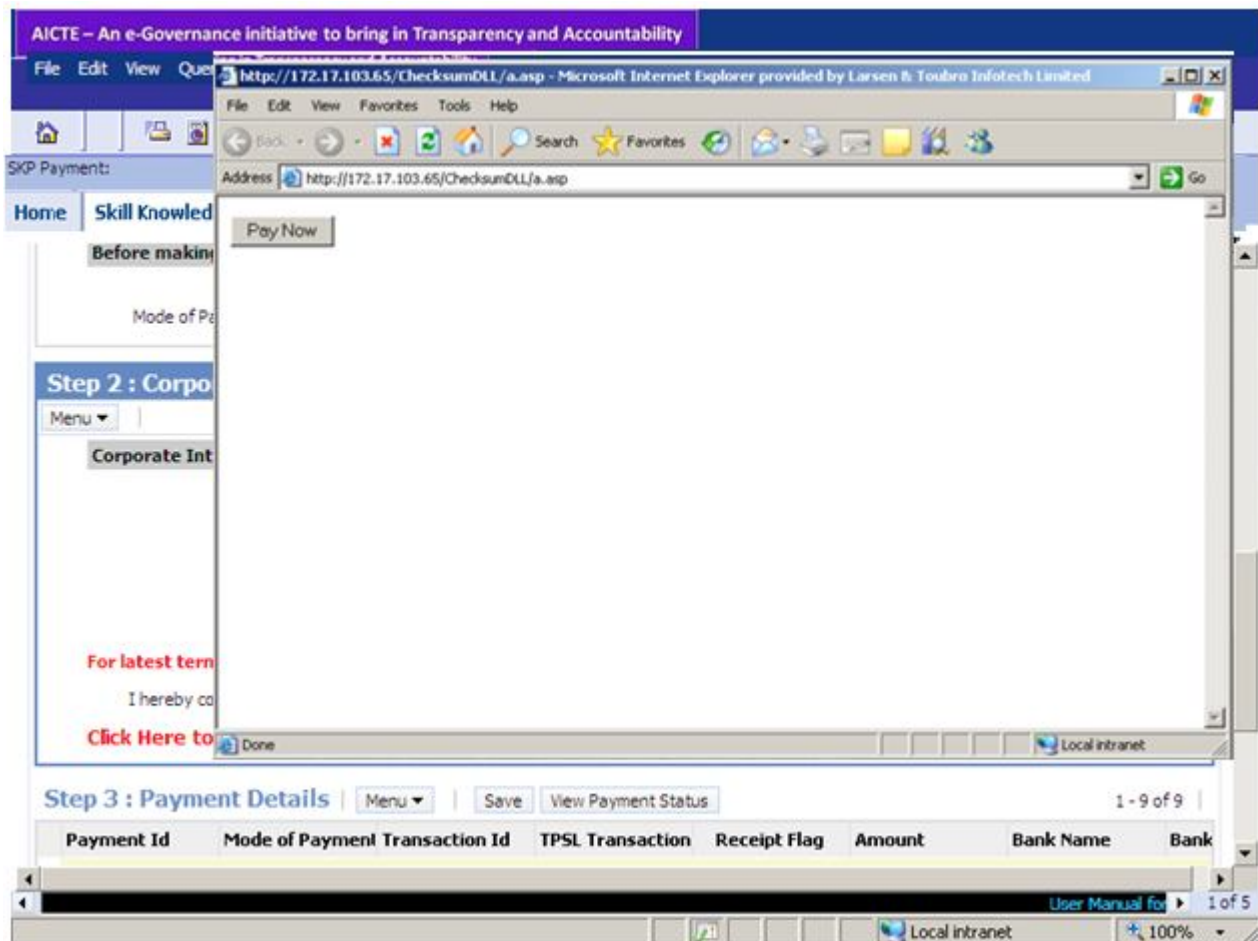
For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same:

Click Here to Make Payment(ICICI Bank Only)



Click on '**Pay Now**' Button to Make Payment (**ICICI Bank Only**)





You will be redirected to **ICICI bank CIB payment Page**. Enter **Corporate ID/User ID /Password** and click on '**Login**' Button.

The screenshot shows the ICICI Bank login page for Corporate Internet Banking. The browser address bar displays the URL: https://cib.icicibank.com/corp/BANKAWA?Action.ShoppingMail.Login.Int=Y3BankId=ICIBUSER_LANG_ID=0016AppType=corpo. The page title is "Login to Electronic Bills Payment and Presentment".

The login form includes the following fields and options:

- Corporate ID:** Text input field.
- User ID:** Text input field.
- Password:** Text input field.
- ☐ Use Virtual keyboard (Recommended)

A **Virtual Keyboard** is provided for password entry. It includes a grid of letters, numbers, and symbols, along with Back Space, Clear, and Caps Lock buttons.

Below the virtual keyboard, there is a link: [To know more about Virtual Keyboard, Click Here](#).

At the bottom of the login form, there are two buttons: **Login** and **Clear**. A large arrow points to the **Login** button.

At the bottom of the page, there is a disclaimer: "If you have received a new set of passwords from the Bank, please first login to Corporate Internet Banking through the link www.icicibank.com and change both your login and transaction passwords. You would not be able to make online payments till you have changed both your passwords."

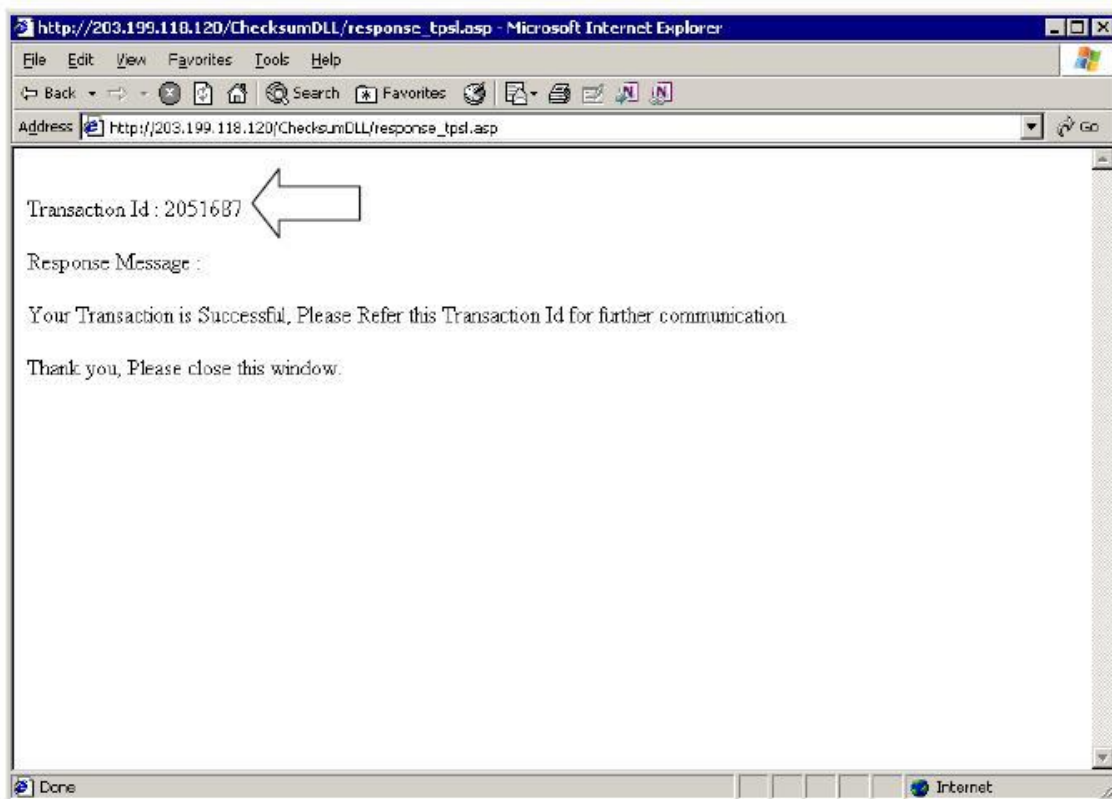


Help Manual for Vocational Education

After you have successfully made the payment from your bank account, the below pop up message will be displayed. Click on OK.



Now you will be redirected to the response page, note down the Transaction Id, you can now close the window.





After Closing the Window .Do Click on **“View Transaction ID”** Button.

To Complete Your Transaction.

Now click on the **View Transaction ID** button to view the transaction id.



Step 3: Payment Details							
Menu ▾ Save Query View Transaction ID							
Payment Id	Payment Mode	Bank Transaction	TPSL Transaction Receipt	Amount	ICICI Cheque #	PO Number	Bank Name
756471054	CJB (ICICI Only)	2051687	Y	2,400,000			



'Transaction ID', 'Receipt Flag' and 'Transaction Date' are populated once the Payment has been successfully done.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Step 2 : Corporate Internet Banking (CIB)-ICICI

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 1

Transaction Id: 0312684138

Receipt Flag: ☒

[For latest terms & conditions of Corporate Internet Banking \(CIB\), Click Here](#)

I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same: ☒

[Click Here to Make Payment\(ICICI Bank Only\)](#)

Step 3 : Payment Details

Menu Save View Transaction Id <-- CLICK HERE AFTER SUCCESSFUL TRANSACTION. Query Results 1 - 1 of

Payment Id	Mode of Payment	Transaction Id	TPSL Transaction	Receipt Flag	Amount	Transaction Date	Comments
> 024992644	CIB (ICICI Only)	0312684138		Y	1	27/4/2012	

↑ ↑ ↑



Also, you can observe that the **Sub Status** of the application is changed to “**Payment Received**”.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Application-Header 1 of 1

Menu Save Submit Query Results

Application Number: 1-347372 Status: Submitted

Sub Status: Payment Received

Sector

Menu New Save Query Delete 1 - 3 of :

Sector Name

> Telecommunications

Finance

Banking



CIB/Retail Banking(Other Bank)

For making payment via Corporate Internet Banking or Retail Banking, select the option **CIB/Retail Banking (Other Bank)**.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Course SKP VC Payment

Menu Select mode of Payment

Before making the Payment, Please Refer below link for User Manual for Vocational Payment .

[For User Manual of Vocational Payment.Click Here](#)

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Application Sub Status is sets to "Payment Received".

Mode of Payment:

CIB (ICICI Only)

CIB/Retail Banking(Other Bank)

Step 2 : Corporate Internet Banking (CIB)



Help Manual for Vocational Education

After selecting the mode of payment, the Amount will be calculated automatically.
The Amount needs to be paid for Vocational Course is 50000.

AICTE - Bringing e-Governance to ensure transparency

File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Steps for making Payment

1. Select Mode of Payment.
2. Click on the Link "Click Here to Make Payment" to proceed with the Payments.
3. After Payment is Successfully Done .Click on "View Transaction Id" button to Complete your Transaction.
4. Once Complete Payment is done, the Amount will be calculated automatically.

Mode of Payment: CIB/Retail Banking()

Step 2 : Corporate Internet Banki

Menu

Corporate Internet Banking (CIB) Payment is only available to ICICI Account Holders with Corporate ID.

Amount: 50,000

Transaction Id:

Payment Plan:

The Amount will be calculated automatically



Help Manual for Vocational Education

Click on the link '**Click Here to Make Payment (Other Banks)**'

AICTE - Bringing e-Governance to ensure transparency

File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Mode of Payment: CIB/Retail Banking()

Step 2 : Corporate Internet Banking(CIB) / Retail Banking - All Banks

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 50,000

Transaction Id:

Receipt Flag:

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby acknowledge that I have read the terms and conditions towards payment over internet and I accept the same:

[Click Here to Make Payment\(Other Banks\)](#)

Step 3 : Payment Details

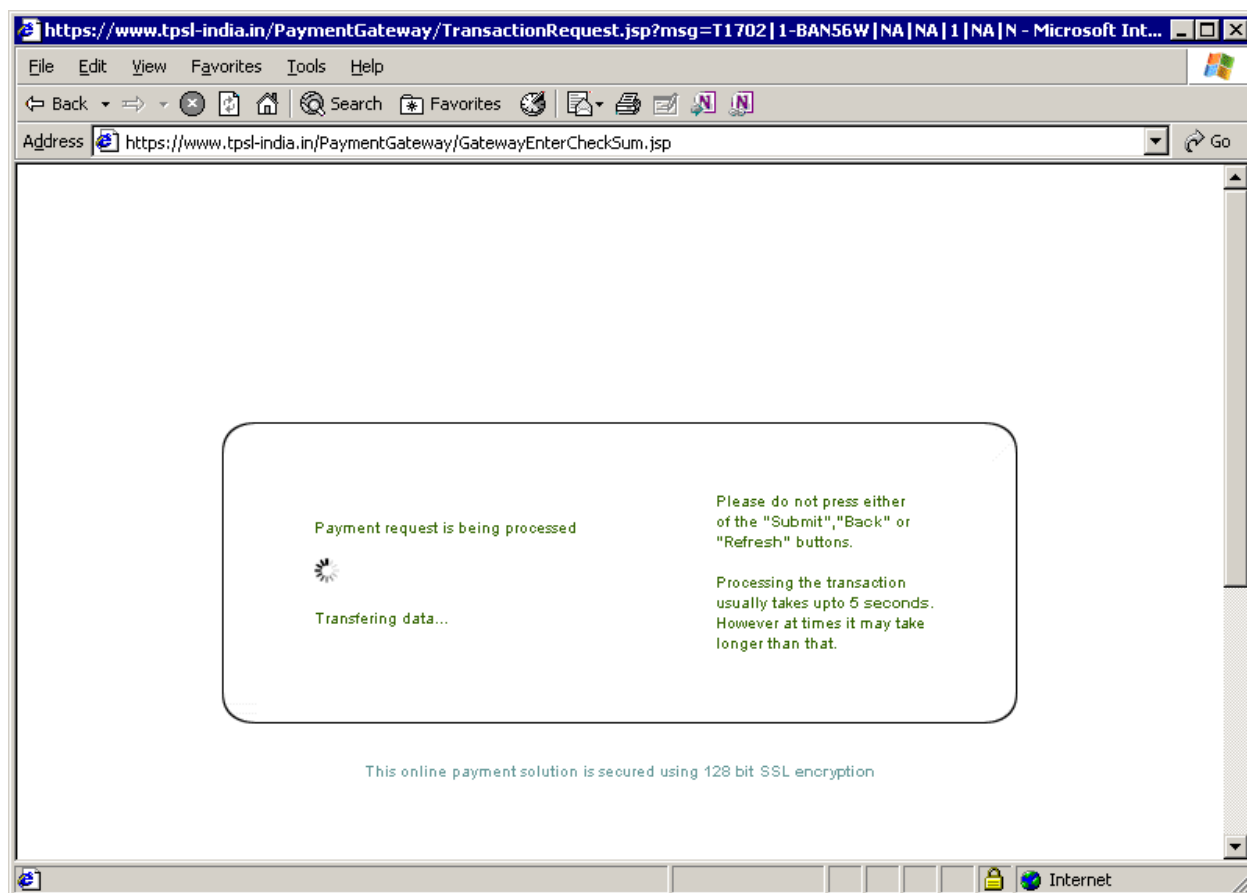
Menu Save View Transaction Id <-- CLICK HERE AFTER SUCCESSFUL TRANSACTION. Query Results

1 - 1 of



Help Manual for Vocational Education

You will be redirected to the TechProcess Solutions, Online Payment Services Page. Don't refresh the page.





Help Manual for Vocational Education

Choose the bank to make the payment and click on the button '**Continue to Payment**' button.

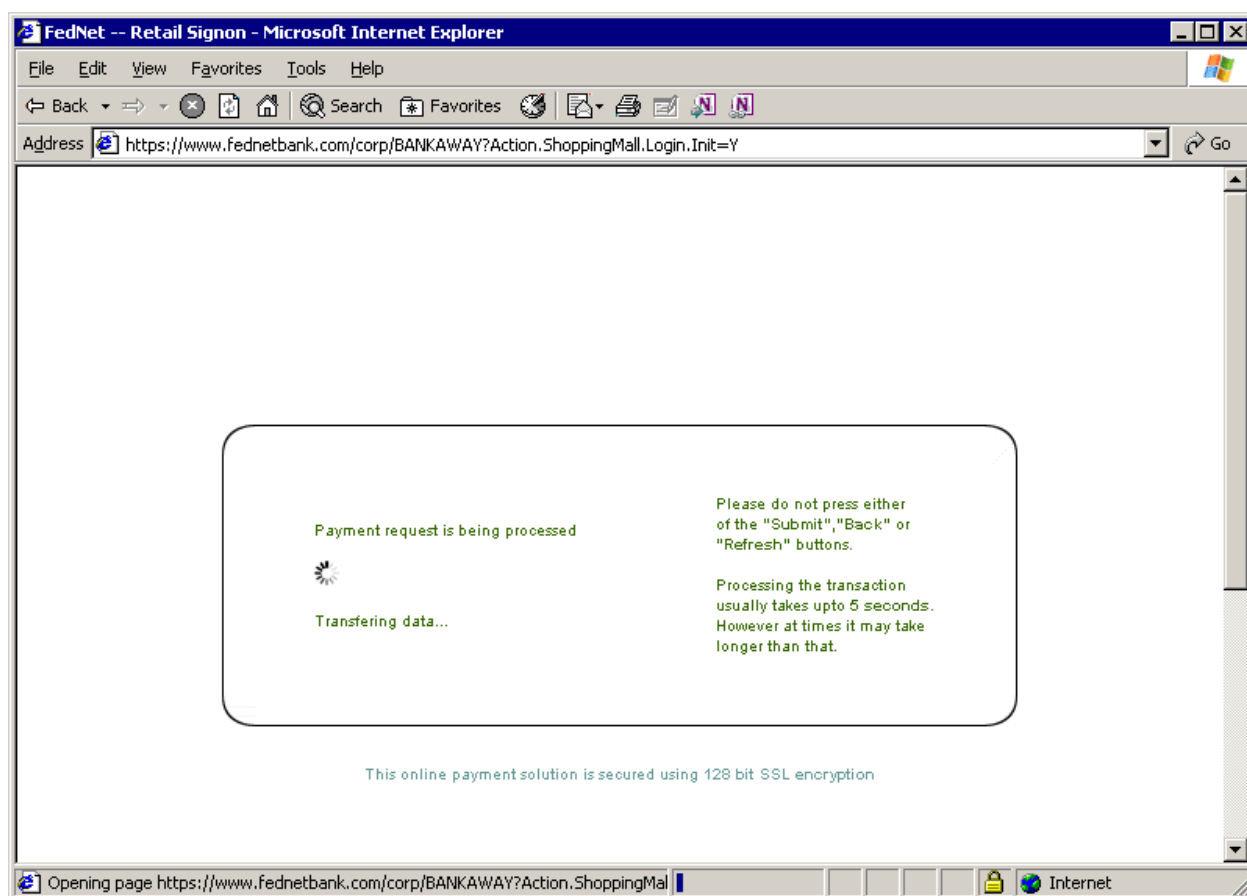
For Example:

To make payment by **Federal Bank**, Choose the bank and click on the button **Continue to Payment**.



Help Manual for Vocational Education

You will be redirected to the Banks Payment page. Don't refresh the page.





If you wish to make payment by **Retail Banking**, enter the **User ID / Password** and click on the **Login** button. If you want to make payment by **Corporate Internet Banking** click on the **Corporate Users Click here** button.

The screenshot shows a web browser window titled "FedNet -- Retail Signon - Microsoft Internet Explorer". The address bar displays "https://www.fednetbank.com/corp/BANKAWAY?Action.ShoppingMall.Login.Init=Y". The page content includes the Federal Bank logo with the tagline "YOUR PERFECT BANKING PARTNER" and the FedNet logo with the tagline "Internet Banking at its best". A blue horizontal bar is present below the logos. The main content area features a "Login" form with the following elements:

- Login** (Section Header)
- User ID :
- Password :
-
- [Corporate Users Click here](#)

Below the login form is another blue horizontal bar and a "DISCLAIMER:" section with the following text:

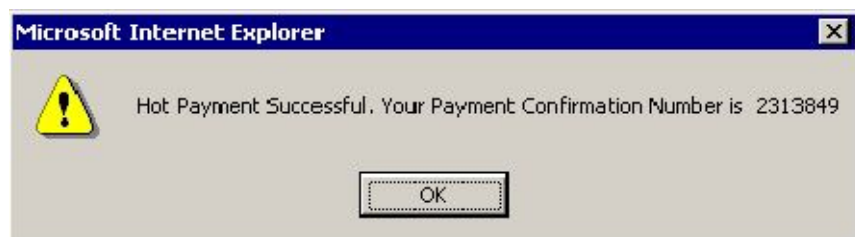
1) Our bank does not ask for the details of your account/ PIN/ password. Therefore any one pretending to be asking you for information from

The browser's status bar at the bottom shows "Done" and "Internet".



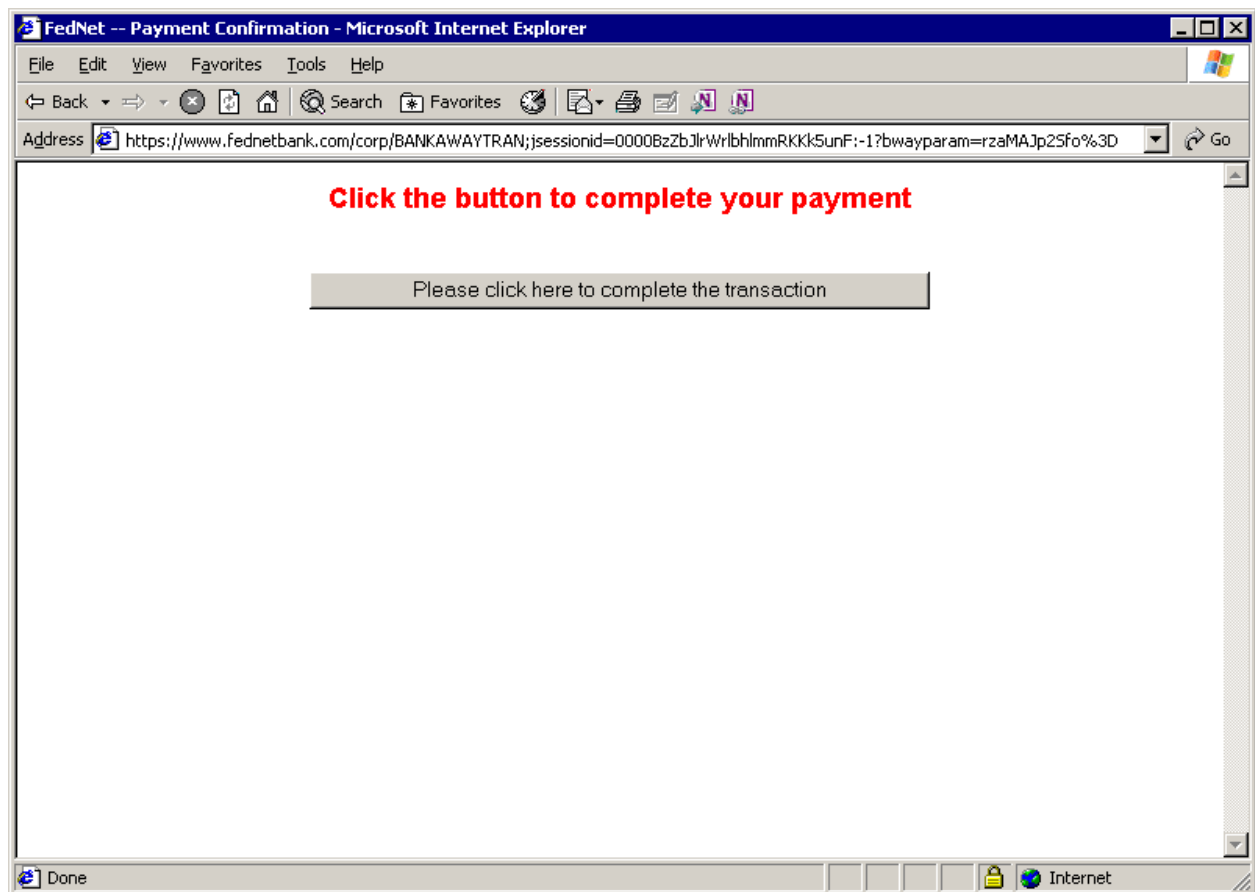
To make payment by **Corporate Internet Banking**, enter the **Corporate ID / User ID / Password** and click on the **Login** button.

After you have successfully made the payment from your bank account, the below pop up message will be displayed. Click on '**OK**'.



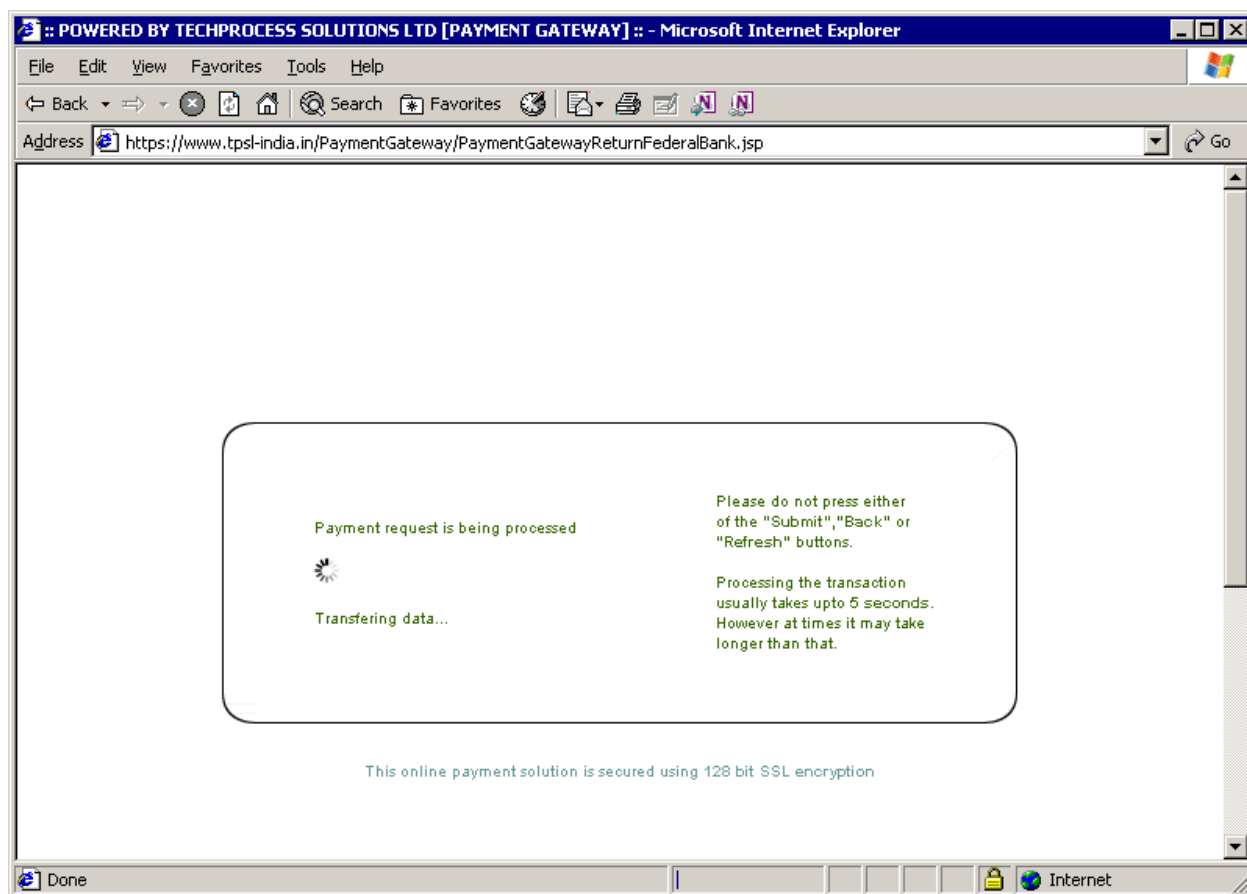


Then click on '**Please click here to complete the transaction**' button.



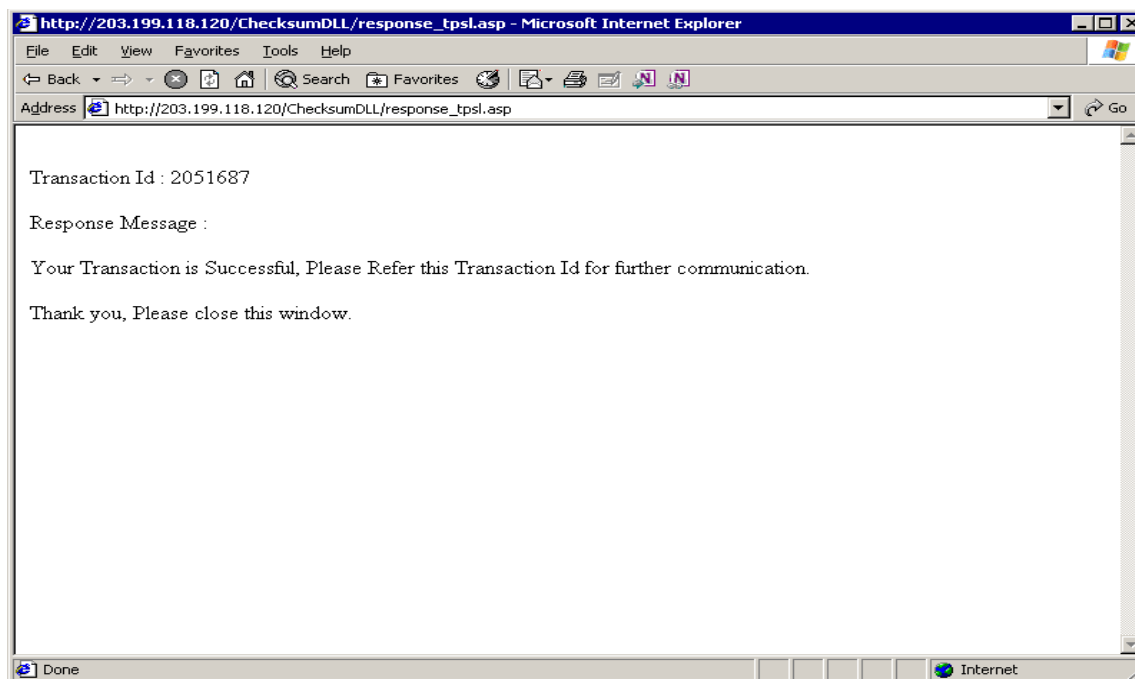


Now you will be redirected to the response page. Don't refresh the page.



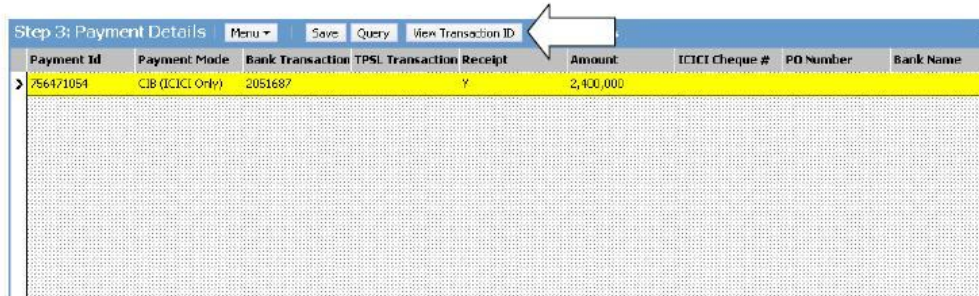


In the response page, note down the '**Transaction Id**' and '**TPSL Transaction Id**', you can now close the window.





Now click on the View Transaction ID button to view the transaction id.



Step 3: Payment Details							
Menu Save Query View Transaction ID							
Payment Id	Payment Mode	Bank Transaction	TPSL Transaction Receipt	Amount	ICICI Cheque #	PO Number	Bank Name
> 756471054	CIB (ICICI Only)	2051687	Y	2,400,000			

'Transaction ID', 'TPSL Transaction ID', 'Receipt Flag' and 'Transaction Date' are populated once the Payment has been successfully done.



Help Manual for Vocational Education

AICTE - Bringing e-Governance to ensure transparency

File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Mode of Payment: CIB/Retail Banking()

Step 2 : Corporate Internet Banking(CIB) / Retail Banking - All Banks

Menu Query Results

Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID.

Amount: 25

Transaction Id: IGA3899720

Receipt Flag: ☒

For latest terms & conditions of Corporate Internet Banking (CIB), Click Here

I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same: ☒

Click Here to Make Payment(Other Banks)

Step 3 : Payment Details

Menu Save View Transaction Id <-- CLICK HERE AFTER SUCCESSFUL TRANSACTION. Query Results

Payment Id	Mode of Payment	Transaction Id	TPSL Transaction	Receipt Flag	Amount	Transaction Date	Comments
249992645	CIB/Retail Banking(C	IGA3899720	39528807	Y	25	27/4/2012	

↑ ↑ ↑ ↑



Once the complete payment is done then you can observe that the **Sub Status** of the application is changed to **“Payment Received”**.

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File Edit View Query Tools Help

VC Payment View:

Home Change Password Admin Screen New College Application Extension Approval Student Details Vocational Course Education

Vocational course education

Application-Header 1 of 1

Menu Save Submit Query Results

Application Number: 1-347372 Status: Submitted

Sub Status: Payment Received

Sector

Menu New Save Query Delete 1 - 3 of :

Sector Name

> Telecommunications

Finance

Banking



Note:-

For Institutes which have Corporate Internet Banking access from respective banks having **Maker/Checker/Authorizer Levels**, care should be taken that all individuals **approve** the payment for AICTE. The above is applicable to all Corporate Internet Banking payments made **via ICICI Bank** or **via any other Bank** mentioned in List of Banks available for payment.

For queries related to issues faced in Payments, you can send mail to payment.query@aicte-india.org containing the following details:

1. **Date & Time of Payment**
2. **Name of the Bank**
3. **Name of Account Holder**
4. **Account Number**
5. **Mode of Payment (CIB or Retail Banking)**
6. **Payment Confirmation Number**
7. **Amount**
8. **Bank Transaction Id**
9. **TPSL Transaction Id (applicable for payments via CIB/Retail Banking (Other Banks))**
10. **Application Number**
11. **Payment Id**

Payment Queries for credit card

In case of query/ problem pertaining to the payment of User Id creation or payment of Processing Fees at AICTE portal, kindly follow the below mentioned procedure:

Step 1: Call the AICTE Helpline numbers in case of payments related query.

Step 2: If so advised by the helpline operator, you should send an email in the specified format (as mentioned below) for resolution of issues related to :

- Confirmation Page not getting generated after Credit/ Debit card payment through Payment gateway for User ID creation



- Double Payment using Payment Gateway
- Payment status not updated for processing fee payment after specified time period mentioned in the user manual has elapsed(.i.e. 4-5 days for Payorder payments, 1-2 Days for ICICI cheque payments)
- Non-updation of payment status for Processing fee payments done through Corporate Internet Banking.

Case 1: Format of e-mail to be sent in case of problem relating to Payment for User ID creation through Credit Card / Debit Card Payment gateway .

The e-mail should be sent to the mail id : payment.query@aicte-india.org containing the following details:

Subject: User ID Creation - Payment Gateway Problem: <Institute Name><Service request number>

Mention following details in the body of the mail:

Institution Name:

Service request number (As provided by AICTE server):

Contact Person:

Contact Person Mobile Number:

Problem encountered:

Date & Time of Payment:

Payment through Credit/ Debit Card:

Name of Bank whose card was used:

Transaction ID (if available):

Authorization Code (if available) (this can be obtained from the bank whose card was used):

In Case of Double Payments, mention 2nd Transaction ID

AICTE Helpline

For any queries pls contact at the following helpline numbers



011 - 23724670 (Fax number for sending AICTE portal related queries)

011 - 23724671

011 - 23724672

011 - 23724673

011 - 23724674

011 - 23724675 (For Payment related queries)